

6. LECTURE DESCRIPTIONS

A. RESEARCH FOCUSED LECTURES

1. Research Reports (25-minute sessions, one speaker per session)

Research Reports are presented by an active researcher the field. Research Report permits an active researcher the opportunity to present new findings using an extended abstract format. The presented findings may be clinical or basic in nature. The length of these lectures is 25 minutes to allow for a more in depth explanation of research approach, findings and interpretation, but the overall style of the lecture should be that of an abstract. Specifically, introductory information should be only a small part of the material presented, with the majority of the lecture comprising cutting edge research findings.

Speaker Qualifications: Presented by an active researcher the field. PhD candidates, Post-doctoral students, and young faculty may be considered, but residents and candidates may not present in this category. Only one presenter per 25-minute session unless approved by the subcommittee chair

Target Audience: other Researchers, Specialists, and Interested Attendees

Subcategories:

A. Research Reports (Submitted by Subcommittee to ACVIM Office (Ruth@ACVIM.org) and copied to the Forum Chair (marlene_hauck@ncsu.edu) by Dec 22nd)

- Lectures selected from abstract submissions; each abstract is assigned one-half of a session (25 min.)
- Reports on similar talks are scheduled together

B. Late-Breaking Research Reports (submitted by Subcommittee to the ACVIM Office (Ruth@ACVIM.org) and copied to the Forum Chair (marlene_hauck@ncsu.edu) by March 20th)

- Specialty Forum planning subcommittees may decide to reserve a small number of Research Report sessions to be filled late spring with late breaking information. However, it is not mandatory for any Specialty to include these sessions
- Speakers for these sessions will be determined no later than March 15th just preceding the ACVIM Forum (ie; March 15th, 2010 for the June 2010 ACVIM Forum) and abstracts will be due March 15th
- All information related to the Late Breaking Reports will only be available on the ACVIM website and will not be published in either the hard copy Proceedings or on the CD. Titles and speaker names will be included in the final Program.
- A maximum of 2 Late Breaking Research Reports may be included in the Equine, FA, Oncology, Cardiology and Neurology Specialty Programs. A maximum of 4 Late Breaking Research Reports may be included in the SAIM program

Proceedings: Abstracts for Research Reports and Late-Breaking Research Reports are provided at the time that the Report is submitted for consideration. When Reports are selected for inclusion to the Specialty's program, the Specialty Subcommittee members should also proof the accompanying abstract for gross errors in wording. The final version of the abstracts should accompany the list of reports that have been selected for the Specialty program and this information is to the ACVIM office on Dec 22 for Research Reports and March 15 for Late-Breaking Research Report

Special Note regarding Late Breaking Research Reports:

In planning your program, the decision to 25 minute spots in your program open to accommodate late breaking research reports is your decision. The maximum that any Specialty can have in their Forum program is 2 of the 25 minutes sessions for all specialties but SAIM which allowed 4 of the 25 minute sessions. We would encourage you to consult with your specialty president regarding the number of Late Breaking Research Report to include in your preforum program, as the number of these abstracts received has been limited, and **repeat presentations are no longer allowed**. Finding information for these sessions requires the Specialty Subcommittee Chair to aggressively solicit submissions from your members with the goal of obtaining submissions and making selections in a very short time frame. In order to successfully identify suitable reports for these sessions, the Specialty Subcommittee Chairs should directly solicit submissions from their members using the Specialty List serve. The following email is an example of a message that can be used for that purpose.

Greetings LAIM diplomates:

I am sure by now you are all aware that the ACVIM forum has been redesigned this year with the goal of presenting the most cutting edge scientific and medical information available and to foster greater diplomate interaction. As part of the new format we are introducing a new category of talks, the research report, which is a 25-minute "super" abstract.

To allow presentation of the newest scientific data available, we are soliciting for late-breaking research reports. Time has been reserved to allow presentation of 2 late breaking research reports.

If you have "hot off the bench" (or out of the barn) research data that you would like to have considered for presentation at Montreal, please send an abstract by March 15, 2010 to (insert your name and email).

Guidelines for formatting and submission of the research report abstract are attached, however please ignore the due dates on the document. Abstracts are due March 15, 2010. Selected speakers will be notified by April 2010.

Thank you,

2. Study Proposals (25-minute sessions)

Study Proposals permit researchers within a Specialty the opportunity to present research proposals for the purpose of critical evaluation, and to permit formation of multicenter studies. Study proposal may also provide updates on previously initiated multicenter trials. Presenters should be an active researcher or research team that includes Board Certified Specialists and/or PhD with an established reputation of successful scholarly accomplishments in the topic area of the proposal. In most instances the ACVIM Forum Sub-committee will request these presentations from individuals or researchers, and are most appropriately placed within the pre-forum program.

Target Audience: other researchers, specialists, interested attendees

Speaker Qualifications: Presented by an active researcher or research team that includes Board Certified Specialists and/or PhD Researchers with an established reputation of successful scholarly accomplishments in the topic area of the proposal

Proceedings: Proceedings (proposal summary) submitted on Jan 15th.

3. State of the Art (SOTA) Speaker (2 X 50-minute lectures delivered by the same speaker)
SOTA Speakers provide 2 consecutive 50-minute lectures on cutting edge/news-breaking topics of significance to the significant interest to Veterinary Specialist and accomplished researchers in Veterinary Medicine. The majority of the information delivered in the lecture should be cutting edge, including some new data generated by the speaker's research activities. Topics that have applied or translational applications are particularly encouraged. The speaker should presume that this audience will have a good to excellent knowledge of the background information related to the lecture topic. These speakers are selected by the specialty Forum Planning Subcommittee with the advice of the Specialty President and Forum Chair and Assistant Chair. The SOTA speaker information should be submitted with the main program information, which is **due Sept 1** preceding the Forum. SOTA speakers are optional for the PreForum day but **must** be included as part of the three day Forum program.

Target Audience: Veterinary Specialist, Professionals, and Active Basic and Clinical Researchers

Speaker Qualifications: Board Certified Medical Professional or Accomplished Researcher (PhD) in the field. Board Certification is not limited to ACVIM. Presenter should be recognized as a significant contributor to the pool of knowledge related to the topic to be presented.

Proceedings: None Required. Suggested reading list is appreciated if provided.

ACVIM Specialty Subcommittees are allowed up to 2 SOTA speakers—one for the PreForum Program and one for the ACVIM Forum program

4. State of the Art (SOTA) Panel Member (2 hour participation in a Panel Discussion)
SOTA Panel Members contribute to 2 hours of panel discussion on cutting edge/news-breaking topics of significance to the significant interest to Veterinary Specialist and accomplished researchers in Veterinary Medicine. Topic description and depth is similar to that of the SOTA speaker. These panelists are selected by the specialty Forum Planning Subcommittee with the advice of the Specialty President and Forum Chair and Assistant Chair. The SOTA panel member information should be submitted with the main program information, which is **due Sept 1** preceding the Forum. SOTA panel members are selected in place of SOTA speakers.

Target Audience: Veterinary Specialist, Professionals, and Active Basic and Clinical Researchers

Speaker Qualifications: Board Certified Medical Professional or Accomplished Researcher (PhD) in the field. Board Certification is not limited to ACVIM. Presenter should be recognized as a significant contributor to the pool of knowledge related to the topic to be presented.

Proceedings: None Required. Suggested reading list is appreciated if provided.

B. COMPREHENSIVE REVIEW LECTURES

(50-minute lectures usually delivered by the same speaker)

Comprehensive Reviews provide an extensive, critical, up-to-date overview of a topic that is directly or indirectly applicable to Veterinary Internal Medicine. Lecture content is derived from evidence based reports and similar sources with minimal inclusion of empirical information. Presentation of subject matter should well exceed that of an advanced graduate or advanced professional student/resident lecture in complexity and depth. Comprehensive Reviews are divided into two categories; Fundamental Principles of Disease or an area of Applied Medicine.

- A. Fundamental Principles of Disease lectures are reviews of topics relate to medical physiology or pathophysiology of disease such as “Pathogenesis of cardiac arrhythmias” or “New hypotheses in mechanisms of metastasis”. Lecture content is not required to directly impact clinical practice, but should encompass an aspect of veterinary medical knowledge, and inclusion of unpublished data is strongly encouraged.
- B. Applied Medicine presentations provide a critical and extensive review of topics directly relate to the practice of veterinary internal medicine with the greatest portion of the information derived from scientific reports published in the past 3 to 5 years. Lecture content provides the attendees new information that directly applies to the practice of cutting edge veterinary internal medicine. Title examples include “Recent developments in managing refractory epileptic patients”, “Renoprotective mechanisms of angiotensin-converting enzyme inhibitors” or “Trilostane complications”, and inclusion of unpublished data is strongly encouraged.

Target Audience: Veterinary Specialist, Professionals, and Active Basic /Clinical Researchers

Speaker Qualifications: Board Certified Medical Professional or Accomplished Researcher (PhD) in the field. Board Certification is not limited to ACVIM

Proceedings: 3 pages per lecture due on Jan 15

C. CLINICAL WORKSHOPS: Clinical Workshops will be submitted along with all topic/speaker suggestions. A select few will be included in the professional grid while the remaining may be selected for the evening or early morning time periods.

1. Year in Review (50 minute presentation)

A summary of the previous year’s peer-reviewed publications related to an advanced area of Internal Medicine is presented in Year-In-Review lectures in an informal/discussion format. One or more Specialists conduct the presentation with a recognized expertise in the area of discussion. When necessary, the presenters may provide a small amount of background information, but the majority of presentation/discussion will focus on the peer-reviewed literature published in the past year relating to the topic of interest. An example title for a session of this nature is “Year-In-Review; Advances in Bovine Respiratory Disease.” Critical evaluation of information is encouraged during these sessions but presenters are advised not to interject personal biases in the discussions of data or publications.

Target Audience: Veterinary Specialist, Professionals, Active Researchers, Candidates, and Residents

Speaker Qualifications: The presenter should be a Board Certified Specialist and/or have equivalent credentials such as a PhD in the area of discussion.

Cardiology, Equine, Food Animal, Neurology, Oncology, and SAIM may not exceed 2 hours of Year-in-Review in their program unless the Forum Chair gives special permission.

Proceedings: Reference list of manuscripts reviewed submitted by **Mar 15**

2. Case Discussions, Panel Discussions, Workshop: (Case Discussions and Workshops should be 2 X 50 minute sessions, Panel Discussions should be 1 X 50 minutes)

Case and Panel Discussions and Workshops are interactive sessions in which advanced medicine cases, clinical techniques, or pertinent topics in Veterinary Medicine are presented and discussed in an informal setting. While informal in style, information discussed during these sessions should be derived from evidence based scientific discovery and employed as justification for the differing approach and decision-making processes described by the presenters. Clinical examples selected for Case Discussions and Workshops should illustrate the most current methods of diagnosis and treatment, and demonstrate problem based approach to management of complex diseases encounter in the practice of Internal Medicine. Panel Discussions should provide a platform for critical examination of opposing views on topics of interest to the practice of Internal Medicine. Panel members should be prepared to provide evidence-based findings to substantiate their varying positions on the topic of discussion.

Target Audience: Specialists and Advanced Practitioners, Candidates, and Residents

Speaker Qualifications: Presenters of Case Discussions and Workshops should be well recognized Board Certified Specialists with recognized clinical expertise and selected cases should illustrate the most current methods of diagnosis and treatment. Participants in Panel Discussions should be Board Certified Specialists or have equivalent qualifications such as PhD training and expertise in the area of the Discussion topic. All speakers should provide evidence-based findings to substantiate their position on the topic of discussion.

Specialties may not exceed 4 hours of Case Discussions, Workshops or Panel Discussions in their program unless the Forum Chair gives special permission.

Proceedings: If appropriate, 3 page manuscript due on Jan 15

D. POST GRADUATE COURSES

(FORMERLY FORUM SHORT COURSE or FORUM FOCUS, 2, 3 or 4, 50-minutes lectures on the same topic, provided by the same speaker)

Post Graduate Courses provide a series of advanced level lectures on a topic of clinical interest in a format of a mini-course. The format of the lectures is critical UP-TO-DATE overview but may also incorporate clinical case examples and other case material. Courses may include 2, 3 or 4, 50-minute consecutive lectures on a thematic topic, and lecture should build upon each other towards development of a larger concept.

Target Audience: Veterinary Specialist, Professionals, Advanced Residents and Graduate Students

Speaker Qualifications: Board Certified Veterinary Specialist whose contributions and knowledge of the course topic is well recognized within the profession. The same speaker delivers all lectures in the course

Proceedings: 3 pages per lecture due on Jan 15

Cardiology, Neurology and Oncology have been providing the Post-Graduate Course on a rotating basis, with the specialties not providing the PGC giving a clinical workshop instead. The PGC was provided by Cardiology in 2009, and Neurology in 2008.

7. ADDITIONAL SPEAKER RELATED INFORMATION

COMPENSATION FOR SPEAKERS

Lecture Length/Category	Complementary Registration	Presentation	Proceedings (abstracts)	Travel
<ul style="list-style-type: none"> • Research Reports • Late Breaking Research Reports • Study Proposals 	Included	\$250.00	No Payment	No Payment
SOTA Speaker and Panel members	Included	Speakers: \$1000.00 for 2 X 50 min lectures or panel participation		Airfare 2 nights hotel 2 days per diem
<ul style="list-style-type: none"> • Comprehensive Reviews • Post-Graduate Courses • Clinical Workshops • Year in Review 	Included	\$175/Lecture	\$75/Lecture if provided	\$500 (N. A.) \$1000.00 (Non-N. A.) Maximum: \$1000.00 (N. A.) \$2000.00 (non-N. A.)
Consensus Statement	Up to 7 (including the Chair)	Chairperson is provided \$1000.00 plus \$750.00 per member up to 6 members (Maximum amount = \$5500.00). Total is distributed among the committee members based on individual contribution.		
Extraordinary Veterinarian	Included	As worked out with sponsor – usually around \$2,000.00 total cost		

ACVIM SPONSORSHIP POLICIES

1. The policy states: "Program sponsorship will be solicited by the ACVIM Sponsorship Coordinator after programs have been submitted to the Program Chair. Program Subcommittee Chairs may not solicit sponsorship, and Company representatives may not be solicited in the formulation of programs by the various subcommittees."
2. The Purpose of the policy is to protect the scientific integrity of the Program.
3. Subcommittees are encouraged to use the Speaker Contact Forms to suggest possible corporate sponsors for specific sessions or talks.
4. **Do NOT contact potential sponsors yourself:** the ACVIM Sponsorship Coordinator will arrange sponsorships.
5. **Do NOT request additional honoraria or expense allowance for speakers** in your programs.