



**RESIDENCY TRAINING PROGRAM REGISTRATION  
2018-2019  
SMALL ANIMAL INTERNAL MEDICINE**

**Part One**

New applications for ACVIM Residency Training Programs must be received by the Residency Training Committee 90 days prior to any residents beginning training. Before completing this form, please review the general and specific requirements for Small Animal Internal Medicine (SAIM) Residency Training Programs in the ACVIM Certification Manual (CM). The most current version of the CM is available on the ACVIM website at [www.ACIVM.org](http://www.ACIVM.org). If there is a discrepancy between this form and the CM, the CM will be considered correct, however, please contact the ACVIM office or the Residency Training Committee Chairperson for clarification.

Prior to making significant changes in a residency training program, approval of the ACVIM and SAIM Residency Training Committee must be obtained. The candidate and/or Program Director must notify ACVIM, in writing. Significant changes could include, but are not limited to: changes in program director or any advisors, transferring from one program to another, alterations in program duration, switching to a ‘dual board’ program, or enrolling in an institutional graduate program.

**Notice:** This form contains questions for three separate purposes; data collection that ACVIM must maintain for its accreditation as a specialty college; data collection for each specialty to evaluate what is appropriate for residency programs; and data collection to evaluate this Residency Training Program for renewal. It is important that all questions be answered accurately and completely, even if the answer to a specific question is not essential for a program's renewal.

**For multi-site residency programs:** To ensure uniformity of training and compliance with current CM requirements, training programs which include multiple sites must provide detailed information regarding supervision and facilities available at each specific site(s). Multi-site programs, if any, are listed in Part Two.

Program Director Name:   
(Must be a Diplomate of ACVIM in the Specialty of Small Animal Internal Medicine)

Program Director’s Contact Information:

Work Phone:	<a href="#">N/A</a>
E-mail:	<a href="mailto:e.meler@uq.edu.au">e.meler@uq.edu.au</a>
Mailing Address:	<a href="#">Building 8114 - School of Veterinary Science</a> <a href="#">University of Queensland Gatton Campus</a> <a href="#">Gatton QLD 4343</a> <a href="#">Australia</a>

1. Location of Sponsoring Institution (Primary Site of Residency Training Program):

Primary Site:

Multi-site programs, if any, are listed in Part Two.

2. Resident Advisor(s): (Must be Diplomate(s) in SAIM. Each Resident Advisor must be familiar with current Residency Training Program requirements as outlined in the CM and **each Resident Advisor may supervise no more than 3 residents at a time.**)

Erika Meler  
Aaron Herndon

3. Supervising Diplomates on-site: (Two on-site Diplomates in SAIM are required - **2 ACVIM, or 1 ACVIM & 1 ECVIM.**)

Erika Meler - SAIM  
Aaron Herndon - SAIM

4. Please list all **Diplomates** of ACVIM responsible for supervision of clinical training who are specialists in areas other than SAIM. If off-site, please explain the situation, and the method of providing direct contact with the resident.

Name and Specialty	Comments
Fiona Meyers-Campbell - Cardiology	

5. Please list the residents currently participating in your training program, along with the beginning date of the program, expected ending date of the program, and designated resident advisor.

Resident Name	Start date (mm/dd/yyyy)	End Date (mm/dd/yyyy)	Resident Advisor Name*
Caitlin Mack	1.16.18	7.16.2021	(Erika Meler)

\* **Each Resident Advisor may supervise no more than 3 residents at a time.**

Please note, any Candidate that significantly changes or alters their Residency Training Program before completion must notify ACVIM, in writing, before the changes are made to ensure that the proposed changes are approved.

Significant changes could include, but are not limited to:

- transferring from one program to another
- alterations in program duration
- switching to a 'dual board' program
- enrolling in an institutional graduate program
- change of Program Director or Resident Advisor



RESIDENCY TRAINING PROGRAM REGISTRATION  
2018-2019

SMALL ANIMAL INTERNAL MEDICINE

Part Two

**Part Two of the Small Animal Internal Medicine Residency Training process addresses general features of the program that apply to all current residents. These questions will be used to provide the Residency Training Committee with information needed to judge the structure, quality, scope, and consistency of training provided.**

The SAIM Residency Training Committee may require supporting evidence for any statements made below. Per the Certification Manual (CM) section 9.C.2, at the time of annual program renewal, Program Directors may be asked to verify resident activities, including satisfactory clinical training, interaction with consultants, documentation of training in radiology and clinical pathology, documentation of off-site training, and documentation of study and education participation.

Current Date:

Program Director Name:

(Must be a Diplomate of ACVIM in the Specialty of Small Animal Internal Medicine)

Name of Sponsoring Institution (Residency Training Program):

1. For multi-site residency programs: To ensure uniformity of training and compliance with current CM requirements, training programs that include multiple sites must provide detailed information regarding supervision and facilities available at each specific site(s). All requirements for both direct and indirect supervision must be met, as well as requirements for rounds and conferences. Refer to Section 9.C.1.e of the CM for definitions of secondary site and off-site experiences.

**a) Secondary Site for multi-site program (if applicable):**

(Please attach specific information regarding the number of weeks scheduled at each site and which rotation requirements shall be met at each site).

**b) Outside Rotations/Other Sites for specialty training (if applicable):**

All rotations performed at a location other than that of the resident's program must be documented with a signed Letter of Support from the specialist providing the outside rotation. The RTC recommends that each program have standard/default sites for out rotations identified. **Letters of Support from the specialist(s) must be included with the program renewal form.** Once a resident begins their training program, they can opt to use standard/default site or another off-site location/specialist as long as their Program Director and the RTC approve of their choice and a new Letter of Support is provided by the off-site location.

**(Please attach signed Letters of Support from all individuals providing off-site training of SAIM residents to this registration form.)** Each Letter of Support should contain specific information regarding a) the percentage of time scheduled at each site, b) which rotation requirement(s) shall be met at each site, and c) indicate that the resident(s) at the site will be directly supervised by the individual(s) signing the letter. **Letters of Support must be submitted annually WITH program renewal forms and WITH each new program request. This program application is not complete without Letters of Support for outside rotations.** Letters that do not contain all of this information will be returned for revision. **If off-site rotations are added after**

**program renewal, please submit necessary letters of support a minimum of 30 days before the resident departs for that off-site training.**

None

2. Length of Training Program/Advanced degree:

**Option 1: 3 Year Program:**

\_\_\_\_\_

Advanced Degree:

	Yes	No	Optional
Masters:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PhD:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If advanced degree is required or optional, please briefly describe how the graduate training is incorporated into the residency training program:

\_\_\_\_\_

**Option 2: Exceeds 3 Years:**

# of Years:

3.5

Advanced Degree:

	Yes	No	Optional
Masters:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PhD:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If advanced degree is required or optional, please briefly describe how the graduate training is incorporated into the residency training program:

University of Queensland has established a Doctor of Veterinary Clinical Science (DVClinSci) specifically for this program. This degree is the equivalent of a Masters of Science degree, but specific to clinical sciences and incorporates a research-based thesis. Weeks off-clinics are incorporated in the schedule to allow research work to happen. The required number of weeks on clinics will be achieved by the end of the 3d year with the last 6 months being directed to research work.

3. Please list all of the Diplomates of Veterinary Pathology in the areas of clinical pathology or gross/histopathology approved by the American Board of Veterinary Specialties or European Board of Veterinary Specialties associated with residency training. If off-site, please explain the situation, and the method of providing direct contact with the resident (**please attach signed Letters of Support from all individuals providing off-site training of SAIM residents to this registration form**).

Name of Diplomate(s)	Clinical or Gross	Board Certification (e.g. ACVP, ECVCP)	Comments
Karen Jackson	Clinical	ACVP	On site
Rachel Allavena	Gross	ACVP	On site
Chiara Palmieri	Gross	ACVP	On site
Helen Owen	Gross	ACVP	On site

4. Please list all of the Diplomates of Radiology approved by the American Board of Veterinary Specialties or European Board of Veterinary Specialties associated with residency training. If off-site, please explain the situation, and the arrangements for direct contact with the resident (**please attach signed Letters of Support from all individuals providing off-site training of SAIM residents to this registration form**).

Name of Diplomate(s)	Include Board certification (e.g. ACVR, ECVDI)	Comments
Alana Rosenblatt	ACVR	On-site
Alex Young	ACVR	On-site

5. Please list the Diplomates available for consultation in the areas of dermatology, surgery, ophthalmology, anesthesiology, emergency/critical care, clinical nutrition, clinical pharmacology, and/or theriogenology. If off-site, please explain the situation and the arrangements provided for contact with the resident (**please attach signed Letters of Support from all individuals providing off-site training of SAIM residents to this registration form**).

Name of Diplomate(s)	Specialty	Board Certification	Comments
Mark Haworth	Emergency/Critical Care	AVECC	On site
Sarah Purcell	Emergency/Critical Care	AVECC	On site
Margie McEwen	Anaesthesia	ACVA	On site
Wendy Goodwin	Anaesthesia	ANZCVS	On site
Joanne Rainger	Anaesthesia	ANZCVS	On site
Natalie Fraser	Theriogenology	ACT	On site
Jayne McGhie	Surgery	ACVS	On site
Tesh Smalle	Surgery	SAVC Registered specialist	On site
Mike Shipstone	Dermatology	ANZCVS and ACVD	Off site

6. Please list the residents who have completed the training program within the last five years, including the year that each individual's training program ended. If at all possible, please indicate whether the individual has completed the board certification process.

Name(s)	Program End Date (mm/dd/yyyy)	Diplomate (Yes or No)
None: This is a new ACVIM program. Our previous resident was engaged in an Australia/New Zealand College of Veterinary Scientists fellowship residency and passed her Fellowship in 06/2017.		

7. Please list the residents currently participating in your training program, along with the beginning date of the program, expected ending date of the program, and designated Resident Advisor. Each Resident Advisor may supervise no more than 3 residents at a time.

Resident Name (first/last)	Length of Program (in years)	Program Start Date (mm/dd/yyyy)	Program End Date (mm/dd/yyyy)	Resident Advisor Name (first/last)
Caitlin Mack	3.5	01/16/2018	07/16/2021	Dr Erika Meler

8. Does your training program consist of a minimum of **36 months**?

Yes      No

    

Comments:

**NOTE:** Direct supervision is required during clinical training. Direct supervision in SAIM is defined as follows: The Supervising Diplomate and resident are participating in a clinical practice in which both the Diplomate and the resident are on duty and interactively and concurrently managing cases in the same facility (on site). The Diplomate need not personally examine each patient seen by the resident, but must remain physically available for consultation. Please use this definition when responding to the following questions regarding clinical rotations.

9. Does each resident in your program spend a minimum of 68 weeks on clinical rotations under the direct supervision of at least 2 ACVIM SAIM Diplomates (or at least 1 ACVIM SAIM Diplomate and at least 1 ECVIM Companion Animal Diplomate)? *Two Boarded Diplomates (as above) are required at the same site for training to fulfill the 68 weeks. For programs with more than two Supervising Diplomates, please list the diplomates responsible for the majority of directly supervised SAIM training here (item 9), and list other SAIM diplomates in item 10. If the resident will utilize any directly supervised SAIM time to fulfill the CM requirement in item 10 (an additional 16 weeks under direct*

supervision of one or more supervising Diplomates, not listed in this item (item 9)), then at least one SAIM diplomate must be listed in item 10.

Yes No

Supervising Diplomate Name(s)	Specialty	Board Certification (e.g. ACVIM, ECVIM)	Comments
Erika Meler	SAIM	DACVIM DECVIM-CA	On-site
Aaron Herndon	SAIM	DACVIM	On-site

10. Does each resident in your program spend an additional 16 weeks on clinical rotation under the **direct supervision** of one or more supervising Diplomate(s) in the Specialty of Small Animal Internal Medicine (other than the Diplomates providing supervision of the 68 weeks listed above), Neurology, Oncology, or Cardiology? These Diplomates can be ACVIM, ECVIM or have been granted associate status by the ACVIM.

Yes No

Supervising Diplomate Name(s)	Specialty	Board Certification (e.g. ACVIM, ECVIM)	Comments
Ann Thompson	SAIM	ACVIM	Off-site
Fiona Meyers-Campbell	Cardiology	ACVIM	On-site and off-site
Peter Bennett	Oncology	ACVIM	Off-site
Tony Moore	Oncology	ACVIM	Off-site

11. Does each resident in your training program spend an additional 36 weeks in training, not necessarily under direct supervision, in either internal medicine or related areas, or in writing, studying, teaching, or obtaining experience with a radiologist, clinical pathologist, or other specialist? (Note that vacation time and time to attend professional meetings is included in this period.)

Yes No

Comments:

12. Does each resident in your training program spend a minimum of 8 hours per month in training with at least two other board-certified specialists (not ACVIM)? These may be specialists in dermatology, theriogenology, surgery, anesthesiology, ophthalmology, emergency/critical care, or clinical pharmacology. The training must be direct consultation, not telephone or E-mail consultation.

Yes No

Comments:

13. Does each resident in your training program have a minimum of **80 hours** of direct contact with a board certified veterinary radiologist? Are **40 hours** comprised of interpreting radiographs, learning and evaluating the results of special imaging techniques, and attending radiology rounds or conferences? Are an additional minimum of **40 hours** spent training in ultrasonography under the supervision of a Board-certified radiologist?

This training should emphasize abdominal ultrasonography and must include hands-on performance of abdominal ultrasonography, observation of ultrasound procedures on the resident's own patients, and theoretical training in the principals and application of ultrasonography.

Yes No

Comments:

The candidate will be slotted for a minimum of 40 hours radiology and 40 hours ultrasound under the supervision of a boarded radiologist in addition to the routine, daily interaction they will receive with diagnostic imaging while reviewing their own cases.

14. Does each resident in your training program attend weekly conferences?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

The resident attends once a week resident journal club, a physiology review class as well as a medicine journal club.

15. Does each resident have **40 hours** of review sessions per year?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

The resident presents once a year and attends other residents' seminars throughout the year. Mortality and mortality rounds occur once a month as well as topic/book review on a medicine question in preparation for the exam. As outlined above, there are also weekly medicine journal clubs on topics relevant to the general and specialty examinations. Our resident will also attend at least 2 ACVIM Forums and 2 to 3 Science Week conferences over the 3 years. This does not count the additional interactions and discussion around the research project and literature review related to the research thesis which will also be on a clinically relevant topic.

16. Does each resident in your training program have a minimum of **40 hours** direct contact with a board certified veterinary clinical or anatomic pathologist evaluating clinical pathologic findings, reviewing cytologies and biopsies, and attending clinical pathologic conferences or seminars?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

In addition to 40 hours dedicated time, the candidate will be encouraged to attend pathology rounds when available.

17. a) Does each resident in your program participate in patient management, including patient receiving, diagnostics, case management and decision making, client communication, case follow-up, and communication with referral veterinarians?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

b) Is case management directly supervised and reviewed by a Diplomate of the ACVIM?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

In morning house officer rounds and throughout the day.

18. Is a complete medical record using the problem oriented veterinary medical record system maintained for each individual patient? (Medical records must be retrievable.)

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

Yes on an electronic medical record system.

19. a) Does the resident participate in clinical rounds on a daily basis while on clinical rotations?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

b) Is a supervising Diplomate available for the majority of the daily rounds reported in question 17?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

c) If a supervising Diplomate is not available for the majority of rounds, describe how rounds are attended and supervised.

Comments:

20. Please indicate the availability of the following facilities or equipment to be used in resident training. Indicate if these are available at the primary training site, or at a different location. (In the Location column, indicate on-site for primary location or the name of the facility where the equipment is located if off-site.) For facilities that are not on-site, please describe the situation, availability, and how the facilities or equipment are used for resident training in the space at the end of this section.

	Available?		Location of equipment?
	Yes	No	(On-site or list site name)
Standard radiological equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Ultrasonographic equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Color flow/Doppler equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Cardiac catheterization capability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Endoscopy equipment			
GI equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Bronchoscopy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Cystoscopy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Rhinoscopy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Laparoscopy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Thoracoscopy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Clinical Pathology capabilities: (includes CBC, serum chemistries, blood gases, urinalysis, cytology, parasitology, microbiology, and endocrinology)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Serum osmolality measurement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Colloid oncotic pressure measurement	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Electrocardiography	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Blood Pressure Measurement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Electromyography	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Brainstem Auditory Evoked Response Equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Nuclear Medicine	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Computed Tomography	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Magnetic Resonance Imaging	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Off-site at UQ St Lucia campus
Radiation Therapy Facility	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Computerized Medical Records w/Searching Capabilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Veterinary Library w/Literature Searching Capabilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Medical Library w/Literature Searching Capabilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Intensive Care Facility – 24 hours	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Urethral pressure profile & cystometrography	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Hemodialysis capability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Total parenteral nutrition capability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

If any of the above equipment or facilities is available off-site, please explain how the resident can access them for case management, research, or study.

University of Queensland library system includes locations at multiple campuses, including the one housed at Gatton. Although the Medical Library is physically at a different campus, access to the full, UQ catalogue is available from any computer with internet access. MRI is accessible at the main University campus but only for stable cases.

21. Are formal conferences, such as clinicopathologic conferences, journal clubs, or seminars held on a weekly basis?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments: Refer to question 14 and 15.

22. Please provide a description of the conferences, etc., that are provided and the typical schedule. **NOTE:** Per Section D.2.d.1 of the CM, a minimum of 80 hours over three years in journal club is required for each resident.

Within the School of Veterinary Science there are research seminars (graduate research) on an average of one per week. As part of our residency programs, a monthly rotating house officer seminar has been organized as an opportunity for each of the interns and residents within the veterinary medical center to practice public speaking. Additionally, weekly journal club and topical rounds are conducted within the internal medicine service.

23. Is the resident required to give one or more formal presentations at a conference or in an educational setting on a yearly basis?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments: Expect 3 seminars (research results) in resident rounds and 3 seminars (topical) in continuing education lectures over the course of the residency program (two per year).

24. How many major veterinary medical or medical meetings is each resident able to or expected to attend during his/her training program?

Program length	None	One	Two	> Two
Option 1:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Option 2:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Comments: ANZCVS Science week is within driving distance and the candidate will be strongly encouraged to attend each year. Additionally, we expect the candidate to attend ACVIM during the years they sit the general and specialty exams.

25. Does the training program require a research project? Please indicate the number of research projects required.

Program length	Yes	No	Optional	Number
Option 1:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Option 2:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<span style="color: blue;">At least one, hypothesis-driven thesis project</span>

Comments:  

26. Are one or more publications required as part of the training program?

Program length	Yes	No	Number
Option 1:	<input type="checkbox"/>	<input type="checkbox"/>	
Option 2:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1

Comments: At least one project is required but we anticipate two or more publications to be possible.

27. Does each resident in your program meet at least twice yearly with their Resident Advisor to evaluate the resident's performance, review their progress in the program, and assess whether or not their training program is proceeding as described in this document?

Yes      No  
     

Comments:

Is a dated written summary of this evaluation recorded?

Yes      No  
     

Comments:

28. Is this training program part of a combined program designed to provide training in Small Animal Internal Medicine as well as in another ACVIM Specialty or non-ACVIM specialty college?

Yes      No  
     

If yes, please list the second specialty and describe in detail how the requirements of the Small Animal Internal Medicine Specialty are met separately from those of the second specialty. This should include a breakdown (by week) of training time to be counted toward each specialty.

Second specialty:   
 Description

29. Please provide the structure of the training program to include (but not limited to): the length and number of clinical rotations per year; distribution of time allocated for research, writing, exam preparation, other scholarly activity, and vacation; and distribution of time allocated to out-rotations if this is a multi-site program.

Please refer to the CM (Section 9.F) for specific details. The following table is provided as an example. NOTE: a detailed description defining the individual time requirements would be acceptable in addition to the table.

Example:

	<i>Year 1</i> <i># Weeks</i>	<i>Year 2</i> <i># Weeks</i>	<i>Year 3</i> <i># Weeks</i>	<i>Total #</i> <i>Weeks</i>	<i>Training On</i> <i>Site or Off</i> <i>Site</i>
<b>Internal Medicine, Direct Diplomate Supervised (Diplomates listed in number 9), Minimum of 68 weeks</b>					
Directly Supervised	23	23	23	69	On site
<b>Additional Diplomate Supervised Rotations (Diplomates listed in number 10), Minimum of 16 weeks</b>					
Internal Medicine	3	4	1	8	On site
Cardiology	2		2	4	On site
Neurology	2	2		4	On site
Oncology	2		2	4	On site
<b>Additional Direct or Indirectly Supervised Rotations</b>					
Internal Medicine, Indirectly Supervised	8	8	8	24	On site
Additional Clinical Rotations: Please specify in comment section	2	2	2	6	On site
Electives*	1	1	1	3	Off site
<b>Diagnostic Imaging</b>					
Radiology		1		1	On site
Ultrasound	1			1	On site

Pathology					
Clinical Pathology		1		1	Off site
Anatomical Pathology					
Additional Rotations					
Project/Studying/Writing	5	7	10	22	On site
Meeting	1	1	1	3	On/Off site
Vacation	2	2	2	6	Off site
<b>Total</b>	52	52	52	156	
<i>* Electives can be 0-3 weeks. If unavailable, will default to directly supervised internal medicine</i>					

Please note that this table is for recording the number of weeks and/or hours that the resident will spend on the rotations/services for each year that will satisfy the CM requirements. The number for each year should add up to 52 weeks. It is understood that each resident's program will differ with regard to which year a given rotation is completed; the table should summarize the rotations in which residents in your program will participate. The CM specifies that the program outlined in this program renewal form becomes the requirements that a resident must fulfill to complete the training program. Please see CM section 4.F.2 "Once a program has been approved, even if its requirements exceed the minimum requirements as published in the CM, the requirements specified in the program description have become the official requirements for completion of the residency. Neither a candidate nor a Program Director may retroactively petition for successful completion of a residency that has met the minimum requirements of the CM if they have left the program but have not completed all requirements of the previously approved program."

**PLEASE CHECK YOUR MATH**

	<i>Year 1</i> <i># Weeks</i>	<i>Year 2</i> <i># Weeks</i>	<i>Year 3</i> <i># Weeks</i>	<i>Total #</i> <i>Weeks</i>	<i>Training On</i> <i>Site or Off</i> <i>Site</i>
<b>Internal Medicine, Direct Diplomate Supervised (Diplomates listed in number 9), Minimum of 68 weeks</b>					
Directly Supervised	30	25	20	75	ON
<b>Additional Diplomate Supervised Rotations (Diplomates listed in number 10), Minimum of 16 weeks</b>					
Internal Medicine		2	2	4	On
Cardiology		2	2	4	On/Off
Neurology		2	2	4	Off
Oncology		2	2	4	Off
<b>Additional Direct or Indirectly Supervised Rotations</b>					
Internal Medicine, Indirectly Supervised			10	10	ON
Additional Clinical Rotations: Please specify in comment section					
Electives*					
Emergency Medicine	2			2	ON
<b>Diagnostic Imaging</b>					
Radiology		1		1	ON
Ultrasound	2			2	ON
<b>Pathology</b>					
Clinical Pathology	2			2	ON
Anatomical Pathology		1		1	ON
<b>Additional Rotations</b>					
Project/Studying/Writing	12	12	9	33	ON
Meeting		1	1	2	OFF
Vacation	4	4	4	12	OFF
<b>Total</b>	52	52	52	156	
<i>* Electives can be 0-3 weeks. If unavailable, will default to directly supervised internal medicine</i>					

NOTE: a detailed description defining the individual time requirements would be acceptable here in addition to the table:

Comments:

30. Is there any additional pertinent information that the Residency Training Committee should consider in its evaluation of this Training Program?

Yes	No
<input type="checkbox"/>	<input checked="" type="checkbox"/>

Comments:

**Please note, any Program Director or Candidate that significantly changes or alters this Residency Training Program before completion must notify ACVIM, in writing, before the changes are made to ensure that the proposed changes are approved.**

Significant changes could include, but are not limited to:

- transferring from one program to another
- alterations in program duration
- switching to a 'dual board' program
- enrolling in an institutional graduate program
- change of Program Director or Resident Advisor

**As Program Director, I verify that the above information is an accurate reflection of this Residency Training Program.**

Per the Certification Manual, each year, the Program Director must certify to the RTC/ RTCC and ACVIM, in writing, that they have read the ACVIM Certification Manual and understands their role in residency training.

**Checking this box is an indication I have read the ACVIM Certification Manual and understand my role in Residency Training Program.**