



**RESIDENCY TRAINING PROGRAM REGISTRATION
2019-2020
SMALL ANIMAL INTERNAL MEDICINE**

Part One

New applications for ACVIM Residency Training Programs must be received by the Residency Training Committee (RTC) 90 days prior to any residents beginning training. Before completing this form, please review the general and specific requirements for Small Animal Internal Medicine (SAIM) Residency Training Programs in the ACVIM Certification Manual (CM). The current version of the CM is available on the ACVIM website at www.ACVIM.org.

Prior to making significant changes in a Residency Training Program, approval of the ACVIM and SAIM RTC must be obtained. The Candidate and/or Program Director must notify ACVIM, in writing. Significant changes could include, but are not limited to: changes in Program Director or any advisors, transferring from one program to another, alterations in program duration, locations of secondary site training, switching to a 'dual board' program, or enrolling in an institutional graduate program.

Notice: The data collected in this form is necessary both for the ACVIM to maintain its accreditation as a Registered Veterinary Specialty Organization and also is required for renewal of the residency training program. Some of the data collected is required of every specialty and some is specific to the specialty of Small Animal Internal Medicine.

For multi-site residency programs: To ensure uniformity of training and compliance with current CM requirements, training programs which include multiple sites must provide detailed information regarding supervision and facilities available at each specific site(s). Multi-site programs, if any, are listed in Part Two.

Program Director Name: Dr. Craig Ruaux

The Program Director must be an active Diplomate of ACVIM in the Specialty of Small Animal Internal Medicine boarded for at least 4 years with 3 years experience training residents

Program Director's Contact Information:

Work Phone:	(646) 356-9099
Mobile Phone:	
E-mail:	c.ruaux@massey.ac.nz
Mailing Address:	School of Veterinary Science Private Bag 11 222 Palmerston North, NZ 4442 New Zealand

1. Location of Sponsoring Institution (Primary Site of Residency Training Program):

Primary Site Location:	Length of Training Program:
Massey University	3 year

2. Resident Advisor(s): Must be Diplomate(s) of ACVIM in the Specialty of Small Animal Internal Medicine and boarded for at least 2 years with 1 year experience training residents. **Each Resident Advisor may supervise no more than 2 residents at a time.**

Craig Ruaux

3. Supervising Diplomates on-site: Two on-site Diplomates boarded in Small Animal Internal Medicine are required - **2 ACVIM, or 1 ACVIM & 1 ECVIM**. The supervising diplomates must be active in the practice of the specialty and must maintain clinical competency in the field.

Craig Ruaux - SAIM

*Dawn Kingsbury - SAIM (locum)

4. List all ACVIM Diplomates onsite responsible for supervision of clinical training who specialize in areas other than SAIM. If off-site, please explain the situation, and the method of providing direct contact with the resident.

Name and Specialty	Comments
Fiona Meyers - Cardiology (VSS) Claire Cannon - Oncology (UMELB) Valerie Poirier - Oncology	

5. List residents currently participating in your training program, along with the beginning date of the program, expected ending date of the program, and designated Resident Advisor.

Resident Name	Start date (mm/dd/yyyy)	End Date (mm/dd/yyyy)	Resident Advisor Name*
Matthew Kopke	4/1/17	4/1/20	Craig Ruaux



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Part Two

Part Two of the Small Animal Internal Medicine Residency Training process addresses general features of the program that apply to all current residents. These questions will be used to provide the Residency Training Committee with information needed to judge the structure, quality, scope, and consistency of training provided.

The SAIM Residency Training Committee may require supporting evidence for any statements made below. Per the Certification Manual (CM) section 9.C.2, at the time of annual program renewal, Program Directors may be asked to verify resident activities, including satisfactory clinical training, interaction with consultants, documentation of training in radiology and clinical pathology, documentation of off-site training, and documentation of study and education participation.

Current Date:

Program Director Name:

Must be an active Diplomate of ACVIM in the Specialty of Small Animal Internal Medicine boarded for at least 4 years with 3 years of experience training residents

Name of Sponsoring Institution (Residency Training Program):

1. For multi-site residency programs: To ensure uniformity of training and compliance with current CM requirements, training programs that include multiple sites must provide detailed information regarding supervision and facilities available at each specific site(s). All requirements for both direct and indirect supervision must be met, as well as requirements for rounds and conferences. Refer to Section 9.C.1.e of the CM for definitions of secondary site and off-site experiences.

a) Secondary Site for multi-site program (if applicable):

Please attach specific information regarding the number of weeks scheduled at each site and which rotation requirements shall be met at each site.

b) Outside Rotations/Other Sites for specialty training (if applicable):

All rotations performed at a location other than that of the resident's program must be documented with a signed Residency Training Agreement Form from the specialist(s) providing the outside rotation. Residency Training Agreement Forms from the specialist(s) must also be included with the program renewal form. Please attach signed Residency Training Agreement Forms from all individuals providing off-site training of SAIM residents to this registration form. Residency Training Agreement Forms must be submitted annually with program renewal forms and with each new program request. This program application is not complete without Residency Training Agreement Forms for all outside rotations. If off-site rotations are added after program renewal, please submit necessary residency training agreement forms a minimum of 30 days before the resident departs for that off-site training.

2. Length of Training Program/Advanced degree:

a) Length in Years:

	Yes	No	Optional
b) Advanced Degree: Masters:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PhD:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Please list all of the Diplomates of Veterinary Pathology in the areas of clinical or anatomic pathology approved by the American Board of Veterinary Specialties or European Board of Veterinary Specialties associated with residency training. If off-site, please attach signed Residency Training Agreement Forms from all individuals providing off-site training.

Name of Diplomate(s)	Clinical or Gross	Board Certification (e.g. ACVP, ECVCP)	Comments
Dr Susan Piripi Dr Adrienne French Dr Keren Dittmer Dr John Munday Dr Wendy Roe Dr Fernanda Castillo-Alcala Dr Stuart Hunter	Gross & Clinical Gross & Clinical Gross Gross Gross Gross Gross	ACVP ACVP ACVP ACVP ACVP ACVP ACVP	Dr's Piripi and French are employed by NZ Veterinary Pathology, an IDEXX-owned reference laboratory sharing a building with the School of Veterinary Science and readily available for direct consultation. The remainder are onsite.

4. Please list all Diplomates of the American College of Veterinary Radiology or approved American Board of Veterinary Specialties radiology board associated with residency training. If off-site please attach signed Residency Training Agreement Forms from all individuals providing off-site training.

Name of Diplomate(s)	Include Board certification (e.g. ACVR, ECVDI)	Comments
Dr Mark Owen Dr Ron Green	ECVDI ACVR	Onsite Onsite

5. Please list the Diplomates available for consultation in the areas of dermatology, surgery, ophthalmology, anesthesiology, emergency/critical care, clinical nutrition, clinical pharmacology, and/or theriogenology. If off-site, please attach signed Residency Training Agreement Forms from all individuals providing off-site training.

Name of Diplomate(s)	Specialty	Board Certification	Comments
Dr Janelle Wierenga	Emerg/Critical Care	ACVECC	On site
Dr Ivayla Yozova	Emerg/Critical Care	ACVECC	On site
Dr Wendy Baltzer	Surgery, Rehabilitation	ACVS, ACVSMR	On site
Dr Kat Crosse	Surgery	ECVS	On site
Dr Nick Cave	Nutrition	ACVN	On site
Dr Hiroki Sano	Anaesthesiology	ACVA	On site
Dr Craig Johnson	Anaesthesiology	ECVA	On site

6. Does your training program consist of a minimum of 36 months?

Yes No

Comments:

7. Does each resident in your program spend a minimum of 68 weeks on clinical rotations under the direct supervision of at least 2 ACVIM SAIM Diplomates (or at least 1 ACVIM SAIM Diplomate and at least 1 ECVIM Companion Animal Diplomate)?

Yes No

Supervising Diplomate Name(s)	Specialty	Board Certification (e.g. ACVIM, ECVIM)	Comments
Dr Craig Ruaux Dr Dawn Kingsbury	SAIM SAIM	ACVIM ACVIM	Program Director SD – Locum, 3 x 4 week blocks in calendar year 2019.

8. Does each resident in your program spend an additional 16 weeks of clinical training under the **direct supervision** of one or more supervising Diplomate(s) in other specialties such as cardiology, oncology, neurology, critical care, or ophthalmology? These Diplomates may be certified by the ACVIM or ECVIM, or by the American Board of Veterinary Specialties (ABVS) approved specialties or approved European Board of Veterinary Specialization recognized certification entities. A maximum of two secondary training site rotations is allowable for meeting clinical training in other specialties. These formal rotations on a specialty service must be completed in defined training periods of at least two continuous weeks each and the resident must have primary case responsibility. Additional SAIM weeks cannot be used to satisfy this requirement [See CM 9.F.2].

Yes No

Supervising Diplomate Name(s)	Specialty	Board Certification (e.g. ACVIM, ECVIM)	Comments
Dr Janelle Wierenga	ECC	ACVECC	On site
Dr Ivayla Yozova	ECC	ACVECC	On site
Dr Valerie Poirier	Oncology	ACVIM (Onc)	On site
Dr Claire Cannon	Oncology	ACVIM (Onc)	Secondary Site: Univ. of Melbourne
Dr Fiona Meyers	Cardiology	ACVIM (Cardio)	Secondary Site: VSS Brisbane, QLD

9. Does each resident in your training program spend an additional 36 weeks in training, not necessarily under direct supervision, in either internal medicine or related areas, or in writing, studying, teaching, or obtaining experience with a radiologist, clinical pathologist, or other specialist? (Note that vacation time and time to attend professional meetings is included in this period.)

Yes No

Describe: During the 36 weeks minimum of additional training the residents rotate through anaesthesiology, clinical nutrition, ECC, and pathology/clinical pathology services. This time is also directed towards original scholarly activity, research and writing.

10. Does each resident in your training program spend a minimum of 8 hours per month in training with at least two other board-certified specialists (not ACVIM)? These may be specialists in dermatology, theriogenology, surgery, anesthesiology, ophthalmology, emergency/critical care, or clinical pharmacology. The training must be direct consultation, not telephone or E-mail consultation.

Yes No

Describe: Residents complete rotations in ECC and anesthesiology as part of their core programs. In addition, residents closely interact with visiting specialists in dermatology, cardiology, and ophthalmology.

11. Does each resident in your training program have a minimum of **80 hours** of direct contact with a board-certified veterinary radiologist? **Forty hours** comprised of interpreting radiographs, learning and evaluating the results of special imaging techniques, and attending radiology rounds or conferences?

Yes No

And an additional minimum of **40 hours** spent training in ultrasonography under the supervision of a board-certified veterinary radiologist. This training should emphasize abdominal ultrasonography and must include hands-on performance of abdominal ultrasonography, observation of ultrasound procedures on the resident's own patients, and theoretical training in the principals and application of ultrasonography.

Yes No

12. Does each resident in your training program attend weekly conferences?

Yes No

Describe: Weekly conferences include journal club (1 x weekly), physiology review sessions (1 x weekly), hospital-wide clinical case rounds (2 x weekly), and intern/house officer presentations (1 x weekly)

Yes No

<input checked="" type="checkbox"/>	<input type="checkbox"/>
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13. Does each resident have **40 hours** of review sessions per year?

Describe: Physiology reviews, didactic rounds and literature review sessions each occur at least 1x weekly.

14. Does each resident in your training program have a minimum of **40 hours** direct contact with a board certified veterinary clinical or anatomic pathologist evaluating clinical pathologic findings, reviewing cytologies and biopsies, and attending clinical pathologic conferences or seminars?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Describe: Residents complete at least 80 hours (two weeks) in direct contact with anatomic and clinical pathologists.

15. Patient Management:

a) Does each resident in your program participate in patient management, including patient receiving, diagnostics, case management and decision making, client communication, case follow-up, and communication with referral veterinarians?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

b) Is case management directly supervised and reviewed by a Diplomate of the ACVIM?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

16. Is a complete medical record using the problem oriented veterinary medical record system maintained for each individual patient? (Medical records must be retrievable.)

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

17. Clinical Rounds:

a) Does the resident participate in clinical rounds on a daily basis while on clinical rotations?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

b) Is a supervising Diplomate available for the majority of the daily rounds reported in question 17?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

c) If a supervising Diplomate is not available for the majority of rounds, describe how rounds are attended and supervised.

Describe: NA

18. Please indicate the availability of the following facilities or equipment to be used in resident training. Indicate if these are available at the primary training site, or at a different location. (In the Location column, indicate on-site for primary location or the name of the facility where the equipment is located if off-site.) For facilities that are not on-site, please describe the situation, availability, and how the facilities or equipment are used for resident training in the space at the end of this section.

	Available?		Location of equipment?
	Yes	No	(On-site or list site name)
Standard radiological equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Onsite
Ultrasonographic equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Onsite
Color flow/Doppler equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Onsite
Endoscopy equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Onsite
Clinical Pathology capabilities:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Onsite

(includes CBC, serum chemistries, blood gases, urinalysis, cytology, parasitology, microbiology, and endocrinology)			
Blood Pressure Measurement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Onsite
Electromyography	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Onsite
Nuclear Medicine	<input checked="" type="checkbox"/>	<input type="checkbox"/>	I-131 treatment onsite
Computed Tomography	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Onsite
Magnetic Resonance Imaging	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2 x local radiology facilities, as needed
Computerized Medical Records w/Searching Capabilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Onsite
Veterinary Library w/Literature Searching Capabilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Onsite
Intensive Care Facility – 24 hours	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Onsite

If any of the above equipment or facilities is available off-site, please explain how the resident can access them for case management, research, or study.

MRI examinations are routinely performed on our patients at two different sites, The Palmerston North Hospital, Ruahine Drive, Palmerston North and Broadway Radiology, Grey Street, Palmerston North. MRI studies are coordinated by our diagnostic imaging service, the SAIM resident(s) attend the procedure and discuss interpretation with a specialty boarded radiologist from the human facility, as well as receiving interpretations from DACVR practitioners via telemedicine

19. Clinical caseload information (this information should reflect the caseload of the prior 12 months)

Total SAIM caseload per year:

~850, including primary presentations and transfers from ECC service

Number of endoscopic examinations (respiratory, GI) per year:

25 - 30

Number of endoscopic examinations (urinary) per year:

10

20. Didactic Learning Opportunities and Research Requirements: In recognition of the importance of scientific discovery as a critical mission of the ACVIM, all Residency Training Programs shall include an assessment period or instruction and/or participation in creative scholarship which will foster an appreciation of, competency in, and contribution to the knowledge base of their respective specialty and which will support their development as clinician scientists. This requirement is fulfilled through satisfactory completion of A and one of B [See CM 9.F.4]:

a) Journal Club: Critical review of literature, minimum of eighty (80) hours during the program. Describe how this requirement is met or exceeded.

Journal club is carried out as a one hour session weekly, with participation of residents and the faculty member assigned to clinics for that week. This is carried out ~48 times/year.

b) At least 12 weeks over the three-year residency must be allocated for research and scholarly activity ideally in the pursuit of a publication. Successful completion of any one of the options listed below will satisfy the requirements for research by SAIM residents. Describe how this will be fulfilled or exceeded in the individual trainee's specific application.

1. Successful completion of at least six hours of seminars or classes offered at the ACVIM Forum, as on-line courses, or at other facilities and recognized by the ACVIM and covering the following subjects: Critical evaluation of the veterinary medical/biomedical literature, Grant-writing or Study design, and participation in clinical trials
2. Documented (by a letter from the RA) submission of a grant proposal
3. Acceptance and presentation at a scientific meeting of an abstract (either oral or poster) of original work
4. Documented completion (by a letter from the RA) of a prospective research project pertinent to SAIM
5. Documented completion (by a letter from the RA) of a retrospective research project pertinent to SAIM
6. Documented completion (by a letter from the RA) of graduate coursework in biostatistics, research methods, and/or research ethics

During our program all residents are required to complete either a bench-side project or clinical trial that will result in a peer-reviewed publication. 14 weeks of program time are specifically devoted to these endeavours. Additionally, residents are supported in attendance at local and national conferences, and are urged to present the results from their projects in abstract form.

21. Is the resident required to give one or more formal presentations at a conference or in an educational setting on a yearly basis? Please provide a description of the conferences, etc., that are provided and the typical schedule.

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Describe: Our residents typically present review topics as part of several continuing education events run by our hospital each year (30 minute, 'state of the art' presentations). Residents are also given the opportunity to participate in didactic teaching of pre-clinical students, but this is not a core requirement.

22. How many major veterinary medical or medical meetings is each resident able to or expected to attend during his/her training program?

Program length	One	Two	> Two
3.5 years	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

23. Does the training program require a research project? Please indicate the number of research projects required.

Program Length	Yes	No	Optional	Number
3.5 years	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	At least one project. We are highly supportive of additional projects beyond this for interested and capable residents

24. Are one or more publications required as part of the training program?

Program length	Yes	No	Number
3.5 years	<input checked="" type="checkbox"/>	<input type="checkbox"/>	At least 1

25. Does each resident in your program meet at least twice yearly with their Resident Advisor to evaluate the resident's performance, review their progress in the program, and assess whether or not their training program is proceeding as described in this document with a dated written summary of this evaluation?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

26. Please provide the structure of the training program to include (but not limited to): the length and number of clinical rotations per year; distribution of time allocated for research, writing, exam preparation, other scholarly activity, and vacation; and distribution of time allocated to out-rotations if this is a multi-site program.

Please refer to the CM (Section 9.F) for specific details. The following table is provided as an example.

NOTE: a detailed description defining the individual time requirements would be acceptable in addition to the table.

Example:

	Year 1 # Weeks	Year 2 # Weeks	Year 3 # Weeks	Total # Weeks	Training On Site or Off Site
Internal Medicine, Direct Diplomate Supervised (Diplomates listed in number 9), Minimum of 68 weeks					
Direct Supervision	34	28	26	88	On site
Additional Diplomate Supervised Rotations (Diplomates listed in number 8), Minimum of 16 weeks					
Emergency and Critical Care	2	2		4	On site
Cardiology	2	2	2	6	On site
Neurology	2	2		4	On site
Oncology	2	2	2	6	On site
Additional Direct or Indirectly Supervised Rotations					
Internal Medicine, Indirectly Supervised			8	8	On site
Additional Clinical Rotations: Please specify in comment section	2	2	2	6	On site
Electives*	1	1	1	3	Off site

Diagnostic Imaging					
Radiology		1		1	On site
Ultrasound	1			1	On site
Pathology					
Clinical Pathology		1		1	Off site
Anatomical Pathology					
Additional Rotations					
Research and Scholarly Activity	4	4	4	12	On site
Studying		4	4	8	
Meeting		1	1	2	On/Off site
Vacation	2	2	2	6	Off site
Total	52	52	52	156	
* Electives can be 0-3 weeks. If unavailable, will default to directly supervised internal medicine					

Please note that this table is for recording the number of weeks and/or hours that the resident will spend on the rotations/services for each year that will satisfy the CM requirements. The number for each year should add up to 52 weeks. It is understood that each resident's program will differ with regard to which year a given rotation is completed; the table should summarize the rotations in which residents in your program will participate. The CM specifies that the program outlined in this program renewal form becomes the requirements that a resident must fulfill to complete the training program. Please see CM section 4.F.2 "Once a program has been approved, even if its requirements exceed the minimum requirements as published in the CM, the requirements specified in the program description have become the official requirements for completion of the residency. Neither a candidate nor a Program Director may retroactively petition for successful completion of a residency that has met the minimum requirements of the CM if they have left the program but have not completed all requirements of the previously approved program."

PLEASE CHECK YOUR MATH

	Year 1 # Weeks	Year 2 # Weeks	Year 3 # Weeks	Total # Weeks	Training On Site or Off Site
Internal Medicine, Direct Diplomate Supervised (Diplomates listed in number 7), Minimum of 68 weeks					
Direct Supervision	29	27	26	82	On Site
Additional Diplomate Supervised Rotations (Diplomates listed in number 8), Minimum of 16 weeks [CM 9.F.2]					
Cardiology	4			4	Off Site*
Oncology		4		4	Off Site*
Neurology					Off Site*
Critical Care	2	3	3	8	On Site
Additional Direct or Indirectly Supervised Rotations					
Internal Medicine, Indirectly Supervised		6	6	12	On site
Additional Clinical Rotations: Please specify in comment section	2		2	4	** On site
Electives*	2			2	
Diagnostic Imaging					
Radiology	1			1	On site
Ultrasound	1			1	On site
Pathology					
Clinical Pathology	1			1	On site
Anatomical Pathology	1			1	On site
Additional Rotations					
Scholarly Activity	4	4	6	14	On site
Studying		4	4	8	Off site

Meeting		1	1	2	Off Site
Vacation	4	4	4	12	Off Site
Total	52	52	52	156	
<i>* Electives can be 0-3 weeks. If unavailable, will default to directly supervised internal medicine</i>					

NOTE: a detailed description defining the individual time requirements would be acceptable here in addition to the table:

Describe:

*Subspecialty rotations, to a total of 8 weeks, 4/subspecialty, shall be conducted at secondary sites at the RTP's expense. The subspecialties available via the secondary sites include oncology and cardiology at this time, with both University of Melbourne and Massey University schools of Veterinary Medicine currently in negotiations for with potential DECVIM Neurology diplomates.

**Additional clinical rotations conducted on site include Clinical Nutrition (2 weeks) and Anaesthesiology (2 weeks)

27. Is there any additional pertinent information that the Residency Training Committee should consider in its evaluation of this Training Program?

Yes No

<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Describe:

At the time of submission of the renewal documents this program is in probationary status due to inadequate FTE of supervising diplomates. However, we are concluding negotiations with Dr Romy Helimann, DACVIM-SAIM, DECVIM-CA, to take up position as a full time Associate Professor of Small Animal Internal Medicine within our faculty, with a planned start date of July 2019. Once Dr Heilmann's recruitment is confirmed (likely in the first few days of March), this information will be shared with the RTC.

Dr Dawn Kingsbury, DACVIM (SAIM) has agreed to provide 12 weeks of locum coverage in the remainder of this calendar year to cover some of this shortfall and provide diversity in supervision for our resident.

Please note, any Program Director or Candidate that significantly changes or alters this Residency Training Program before completion must notify ACVIM, in writing, before the changes are made to ensure that the proposed changes are approved.

Significant changes could include, but are not limited to:

- transferring from one program to another
- alterations in program duration
- switching to a 'dual board' program
- enrolling in an institutional graduate program
- change of Program Director or Resident Advisor

As Program Director, I verify that the above information is an accurate reflection of this Residency Training Program.

Per the Certification Manual, each year, the Program Director must certify to the RTC/ RTCC and ACVIM, in writing, that they have read the ACVIM Certification Manual and understands their role in residency training.

Checking this box is an indication I have read the ACVIM Certification Manual and understand my role in Residency Training Program.