

Part One

New applications for ACVIM Residency Training Programs must be received by the Residency Training Committee (RTC) 90 days prior to any residents beginning training. Before completing this form, please review the general and specific requirements for Small Animal Internal Medicine (SAIM) Residency Training Programs in the ACVIM Certification Manual (CM). The current version of the CM is available on the ACVIM website at www.ACVIM.org.

Prior to making significant changes in a Residency Training Program, approval of the ACVIM and SAIM RTC must be obtained. The Candidate and/or Program Director must notify ACVIM, in writing. Significant changes could include, but are not limited to: changes in Program Director or any advisors, transferring from one program to another, alterations in program duration, locations of secondary site training, switching to a 'dual board' program, or enrolling in an institutional graduate program.

Notice: The data collected in this form is necessary both for the ACVIM to maintain its accreditation as a Registered Veterinary Specialty Organization and also is required for renewal of the residency training program. Some of the data collected is required of every specialty and some is specific to the specialty of Small Animal Internal Medicine.

For multi-site residency programs: To ensure uniformity of training and compliance with current CM requirements, training programs which include multiple sites must provide detailed information regarding supervision and facilities available at each specific site(s). Multi-site programs, if any, are listed in Part Two.

Program Director Name: Dr. Alice A. Defarges

The Program Director must be an active Diplomate of ACVIM in the Specialty of Small Animal Internal Medicine boarded for at least 4 years with 3 years experience training residents

Program Director's Contact Information:

Work Phone:	(519) 546-8406
Mobile Phone:	
E-mail:	adefarge@uoguelph.ca
Mailing Address:	Clinical Studies University of Guelph Guelph ON N1G 2W1 Canada

1. Location of Sponsoring Institution (Primary Site of Residency Training Program):

Primary Site Location:	Length of Training Program:
Ontario Veterinary College	3 year

2. Resident Advisor(s): Must be Diplomate(s) of ACVIM in the Specialty of Small Animal Internal Medicine and boarded for at least 2 years with 1 year experience training residents. **Each Resident Advisor may supervise no more than 2 residents at a time.**

Anthony Abrams-Ogg
 Shauna Blois
 Alice Defarges

3. Supervising Diplomates on-site: Two on-site Diplomates boarded in Small Animal Internal Medicine are required - **2 ACVIM, or 1 ACVIM & 1 ECVIM**. The supervising diplomates must be active in the practice of the specialty and must maintain clinical competency in the field.

Anthony Abrams-Ogg - SAIM
 Maureen Barry - SAIM
 Shauna Blois - SAIM
 Alice Defarges - SAIM
 Roman Husnik - SAIM

4. List all ACVIM Diplomates onsite responsible for supervision of clinical training who specialize in areas other than SAIM. If off-site, please explain the situation, and the method of providing direct contact with the resident.

Name and Specialty	Comments
Lynne O'Sullivan - Cardiology Luis Gaitero - Neurology Fiona James - Neurology Sam Hocker - Oncology Anthony Mutsaers - Oncology Danielle Richardson - Oncology, SAIM Paul Woods - Oncology, SAIM	

5. List residents currently participating in your training program, along with the beginning date of the program, expected ending date of the program, and designated Resident Advisor.

Resident Name	Start date (mm/dd/yyyy)	End Date (mm/dd/yyyy)	Resident Advisor Name*
Christopher Greenwood	8/3/16	8/31/19	Shauna Blois
Melanie Dickinson	8/4/17	8/31/20	Anthon Abrams-Ogg
Jenny Stiller	8/4/17	8/31/20	Alice Defarges
Allison Collier	8/7/18	8/31/21	Shauna Blois



**RESIDENCY TRAINING PROGRAM REGISTRATION
2019-2020
SMALL ANIMAL INTERNAL MEDICINE**

Part Two

Part Two of the Small Animal Internal Medicine Residency Training process addresses general features of the program that apply to all current residents. These questions will be used to provide the Residency Training Committee with information needed to judge the structure, quality, scope, and consistency of training provided.

The SAIM Residency Training Committee may require supporting evidence for any statements made below. Per the Certification Manual (CM) section 9.C.2, at the time of annual program renewal, Program Directors may be asked to verify resident activities, including satisfactory clinical training, interaction with consultants, documentation of training in radiology and clinical pathology, documentation of off-site training, and documentation of study and education participation.

Current Date:

Program Director Name:

Must be an active Diplomate of ACVIM in the Specialty of Small Animal Internal Medicine boarded for at least 4 years with 3 years of experience training residents

Name of Sponsoring Institution (Residency Training Program):

1. For multi-site residency programs: To ensure uniformity of training and compliance with current CM requirements, training programs that include multiple sites must provide detailed information regarding supervision and facilities available at each specific site(s). All requirements for both direct and indirect supervision must be met, as well as requirements for rounds and conferences. Refer to Section 9.C.1.e of the CM for definitions of secondary site and off-site experiences.

a) Secondary Site for multi-site program (if applicable):

Please attach specific information regarding the number of weeks scheduled at each site and which rotation requirements shall be met at each site.

b) Outside Rotations/Other Sites for specialty training (if applicable):

All rotations performed at a location other than that of the resident's program must be documented with a signed Residency Training Agreement Form from the specialist(s) providing the outside rotation. Residency Training Agreement Forms from the specialist(s) must also be included with the program renewal form. Please attach signed Residency Training Agreement Forms from all individuals providing off-site training of SAIM residents to this registration form. Residency Training Agreement Forms must be submitted annually with program renewal forms and with each new program request. This program application is not complete without Residency Training Agreement Forms for all outside rotations. If off-site rotations are added after program renewal, please submit necessary residency training agreement forms a minimum of 30 days before the resident departs for that off-site training.

2. Length of Training Program/Advanced degree:

a) Length in Years:

	Yes	No	Optional
b) Advanced Degree: Masters:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PhD:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. Please list all of the Diplomates of Veterinary Pathology in the areas of clinical or anatomic pathology approved by the American Board of Veterinary Specialties or European Board of Veterinary Specialties associated with residency training. If off-site, please attach signed Residency Training Agreement Forms from all individuals providing off-site training.

Name of Diplomate(s)	Clinical or Gross	Board Certification (e.g. ACVP, ECVCP)	Comments
Robert Jacobs	Clinical	ACVP	Faculty (Department of Pathobiology)
Dorothee Bienze	Clinical	ACVP	Faculty (Department of Pathobiology)
Darren Wood	Clinical	ACVP	Faculty (Department of Pathobiology)
Kristiina Ruotsalo	Clinical	ACVP	Animal Health Laboratory, U of Guelph
Brandon Lillie	Gross/histo	ACVP	Faculty (Department of Pathobiology)
Robert Foster	Gross/histo	ACVP	Faculty (Department of Pathobiology)
Geoffrey Wood	Gross/histo	ACVP PhD	Faculty (Department of Pathobiology)
Jeff Caswell	Gross/histo	ACVP	Faculty (Department of Pathobiology)
Brandon Plattner	Gross/histo	ACVP	Faculty (Department of Pathobiology)
Stefan Keller	Gross/histo	ECVP	Faculty (Department of Pathobiology)
Josepha DeLay	Gross/histo	ACVP	Animal Health Laboratory, U of Guelph
Margaret Stalker	Gross/histo	ACVP	Animal Health Laboratory, U of Guelph
Maria Spinato	Gross/histo	ACVP	Animal Health Laboratory, U of Guelph
Murray Hazlett	Gross/histo	ACVP	Animal Health Laboratory, U of Guelph
Beverly McEwen	Gross/histo	ACVP	Animal Health Laboratory, U of Guelph
Grant Maxie	Gross/histo	ACVP	Animal Health Laboratory, U of Guelph
Brent Hoff	Gross/histo	dipl Tox	Animal Health Laboratory, U of Guelph
Andrew Vince	Gross/histo	ACVP Faculty	Animal Health Laboratory, U of Guelph

4. Please list all Diplomates of the American College of Veterinary Radiology or approved American Board of Veterinary Specialties radiology board associated with residency training. If off-site please attach signed Residency Training Agreement Forms from all individuals providing off-site training.

Name of Diplomate(s)	Include Board certification (e.g. ACVR, ECVDI)	Comments
Stephanie Nykamp Alex Zur Linden	Radiology, ACVR Radiology, ACVR	Faculty (Dept of Clinical Studies) Faculty (Dept of Clinical Studies)

5. Please list the Diplomates available for consultation in the areas of dermatology, surgery, ophthalmology, anesthesiology, emergency/critical care, clinical nutrition, clinical pharmacology, and/or theriogenology. If off-site, please attach signed Residency Training Agreement Forms from all individuals providing off-site training.

Name of Diplomate(s)	Specialty	Board Certification	Comments
Brigitte Brisson	Surgery	ACVS	Faculty (Dept of Clinical Studies)
Tom Gibson	Surgery	ACVS	Faculty (Dept of Clinical Studies)
Noel Moens	Surgery	ACVS	Faculty (Dept of Clinical Studies)
Ameet Singh	Surgery	ACVS	Faculty (Dept of Clinical Studies)
Michelle Oblak	Surgery	ACVS	Faculty (Dept of Clinical Studies)
Chantale Pinard	Ophthalmology	ACVO	Faculty (Dept of Clinical Studies)
Alex Valverde	Anesthesiology	ACVA	Faculty (Dept of Clinical Studies)
Carolyn Kerr	Anesthesiology	ACVA	Faculty (Dept of Clinical Studies)
Melissa Sinclair	Anesthesiology	ACVA	Faculty (Dept of Clinical Studies)
Alexa Bersenas	Emerg/Critical Care,	ACVECC	Faculty (Dept of Clinical Studies)
Shane Bateman	Emerg/Critical Care	ACVECC	Faculty (Dept of Clinical Studies)
Adronie Verbrugge	Nutrition	ECVN	Faculty (Dept of Clinical Studies)
Sarah Abood	Nutrition	ACVN	Faculty (Dept of Clinical Studies)
Ron Johnson	Clinical Pharmacol	ACVCP	Faculty (Dept of Biomedical Sciences)
Cathy Gartley	Theriogenology	Dipl AC	Faculty (Dept of Population Medicine)

6. Does your training program consist of a minimum of 36 months?

Yes No

<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Comments: The program is 37-38 months in duration

7. Does each resident in your program spend a minimum of 68 weeks on clinical rotations under the direct supervision of at least 2 ACVIM SAIM Diplomates (or at least 1 ACVIM SAIM Diplomate and at least 1 ECVIM Companion Animal Diplomate)?

Yes No

<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Supervising Diplomate Name(s)	Specialty	Board Certification (e.g. ACVIM, ECVIM)	Comments
Anthony Abrams-Ogg Maureen Barry Shauna Blois Alice Defarges Roman Husnik	SAIM SAIM SAIM SAIM SAIM	ACVIM ACVIM ACVIM ACVIM ACVIM	The exact scheduling of rotations varies from year to year but the program always meets, and usually exceeds, the minimum of GIG requirements. Residents are directly supervised by all SAIM diplomates. The amount each resident spends under the direct supervision of each Diplomate depends upon supervising

			Diplomate schedules (teaching, administrative duties, sabbaticals) and resident schedules.
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8. Does each resident in your program spend an additional 16 weeks of clinical training under the **direct supervision** of one or more supervising Diplomate(s) in other specialties such as cardiology, oncology, neurology, critical care, or ophthalmology? These Diplomates may be certified by the ACVIM or ECVIM, or by the American Board of Veterinary Specialties (ABVS) approved specialties or approved European Board of Veterinary Specialization recognized certification entities. A maximum of two secondary training site rotations is allowable for meeting clinical training in other specialties. These formal rotations on a specialty service must be completed in defined training periods of at least two continuous weeks each and the resident must have primary case responsibility. Additional SAIM weeks cannot be used to satisfy this requirement [See CM 9.F.2].

Yes No

Supervising Diplomate Name(s)	Specialty	Board Certification (e.g. ACVIM, ECVIM)	Comments
Sonja Fonfara Luis Gaitero Fiona James Paul Woods Anthony Mutsaers Danielle Richardson Sam Hocker	Cardiology Neurology Neurology Oncology Oncology SAIM Oncology	ECVIM (Cardiology) ECVIM (Neurology) ACVIM (Neurology) ACVIM (SAIM, Oncology) ACVIM (Oncology) ACVIM (SAIM, Oncology) ACVIM (Oncology)	This requirement is met through a combination of formal rotations in these specialties and direct consultation with the specialists while managing cases presenting to the Small Animal Internal Medicine service. There are also formal ECG (once a week) and echocardiography (once a month) interpretation seminar/rounds. Our residents tend to spend rotations equally distributed in cardiology, neurology, and oncology, and none in large animal internal medicine. Schedules vary from year to year; however, minimum requirements are always met.

9. Does each resident in your training program spend an additional 36 weeks in training, not necessarily under direct supervision, in either internal medicine or related areas, or in writing, studying, teaching, or obtaining experience with a radiologist, clinical pathologist, or other specialist? (Note that vacation time and time to attend professional meetings is included in this period.)

Yes No

Describe:

The residents are given 6 weeks to study before the General Examination and 8 weeks to study before the Specialty Examination. Second and third year residents are expected to attend the ACVIM Forum where they write the examinations, present research abstracts, and attend the meeting. There are two weeks of holidays every year, and one week for professional meetings. The remaining time is spent in clinical research, culminating with a manuscript for submission to a journal approved by ACVIM (SAIM).

10. Does each resident in your training program spend a minimum of 8 hours per month in training with at least two other board-certified specialists (not ACVIM)? These may be specialists in dermatology, theriogenology, surgery, anesthesiology, ophthalmology, emergency/critical care, or clinical pharmacology. The training must be direct consultation, not telephone or E-mail consultation.

Yes No

Describe:

The majority of this time is spent training with our criticalists on a case-by-case basis. Medicine residents also have at least one one-week elective in our ICU. A lesser

amount of time is spent with an ophthalmologist on a case-by-case basis, and occasionally also in an elective rotation. The Health Sciences Centre and Department of Clinical Studies closed the dermatology service as of 01/01/2014. Electives in Dermatology can be arranged through nearby dermatologists in private referral practice, but none have yet elected to do so. Our residents tend not to rotate through theriogenology, surgery, or anesthesiology, but may elect to do so. There is occasional consultation with a clinical pharmacologist, and the potential for an elective rotation.

11. Does each resident in your training program have a minimum of **80 hours** of direct contact with a board-certified veterinary radiologist? **Forty hours** comprised of interpreting radiographs, learning and evaluating the results of special imaging techniques, and attending radiology rounds or conferences?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

And an additional minimum of **40 hours** spent training in ultrasonography under the supervision of a board-certified veterinary radiologist. This training should emphasize abdominal ultrasonography and must include hands-on performance of abdominal ultrasonography, observation of ultrasound procedures on the resident's own patients, and theoretical training in the principals and application of ultrasonography.

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

12. Does each resident in your training program attend weekly conferences?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Describe:

Grand Rounds are held weekly. These are attended by faculty members of the Department of Clinical Studies and Pathobiology, staff veterinarians of the Health Sciences Centre, residents, interns and undergraduate students. Every resident is required to present one 30 minute Grand Rounds presentations yearly. The presentations are of clinical cases, which are expected to be evidence-based, with a critical review of the literature and if possible retrospective review of OVC cases.

13. Does each resident have **40 hours** of review sessions per year?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Describe:

CLIN*6550, 6560, 6661, 6550 (Respectively: Small Animal Internal Medicine I and II, Respiratory physiology, Renal physiology) [0.50] REQUIRED This is a graduate course designed for DVSc students/residents pursuing further study in the area. The basis of the course is the acquisition and application of knowledge of the pathophysiologic mechanisms of disease. The course is structured by organ systems, and take 6 semesters to complete (academic credit is given for 2 semesters). Written examinations are given at the end of each semester. The courses are designed to prepare the resident for ACVIM board examinations. The residents are expected to present one lecture at least once per year.

Grand Rounds are held weekly September through April. These are attended by faculty members of the Department of Clinical Studies and Pathobiology, staff veterinarians of the Health Sciences Centre, residents, interns and undergraduate students. Every resident is required to present one 30 minute Grand Rounds presentations yearly. The presentations are of clinical cases, which are expected to be evidence-based, with a critical review of the literature and if possible retrospective review of OVC cases.

14. Does each resident in your training program have a minimum of **40 hours** direct contact with a board certified veterinary clinical or anatomic pathologist evaluating clinical pathologic findings, reviewing cytologies and biopsies, and attending clinical pathologic conferences or seminars?

Yes No

Describe:

The residents spend an entire training week (formal rotation) with the clinical pathology service. This time is spent at the microscope reviewing cytology and hematology specimens with a board-certified clinical pathologist and the clinical pathology residents. Residents are encouraged to review cytology and histology samples of biopsies of their cases with clinical pathologists and Histopathologists, respectively, especially for interesting or exceptional cases. Similarly, residents are encouraged to observe post-mortem examinations of their cases and review histopathology. Cytopathology, histopathology and oncopathology rounds are available for attendance once a week.

15. Patient Management:

a) Does each resident in your program participate in patient management, including patient receiving, diagnostics, case management and decision making, client communication, case follow-up, and communication with referral veterinarians?

Yes No

b) Is case management directly supervised and reviewed by a Diplomate of the ACVIM?

Yes No

16. Is a complete medical record using the problem oriented veterinary medical record system maintained for each individual patient? (Medical records must be retrievable.)

Yes No

17. Clinical Rounds:

a) Does the resident participate in clinical rounds on a daily basis while on clinical rotations?

Yes No

b) Is a supervising Diplomate available for the majority of the daily rounds reported in question 17?

Yes No

c) If a supervising Diplomate is not available for the majority of rounds, describe how rounds are attended and supervised.

Describe: N/A

18. Please indicate the availability of the following facilities or equipment to be used in resident training. Indicate if these are available at the primary training site, or at a different location. (In the Location column, indicate on-site for primary location or the name of the facility where the equipment is located if off-site.) For facilities that are not on-site, please describe the situation, availability, and how the facilities or equipment are used for resident training in the space at the end of this section.

	Available?		Location of equipment?
	Yes	No	(On-site or list site name)
Standard radiological equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Ultrasonographic equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Color flow/Doppler equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Endoscopy equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Clinical Pathology capabilities:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site

(includes CBC, serum chemistries, blood gases, urinalysis, cytology, parasitology, microbiology, and endocrinology)			
Blood Pressure Measurement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Electromyography	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Nuclear Medicine	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Computed Tomography	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Magnetic Resonance Imaging	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Computerized Medical Records w/Searching Capabilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site
Veterinary Library w/Literature Searching Capabilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site/Off-site-see note below
Intensive Care Facility – 24 hours	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On-site

If any of the above equipment or facilities is available off-site, please explain how the resident can access them for case management, research, or study.

Library - The University of Guelph library has electronic access to all mainstream and many other medical journals. If not available on-line, interlibrary loan services are rapid and complete. In the unlikely event that a resident needs to browse library shelves for hard-copy human medical texts and journals not available through the veterinary library, large collections are available at McMaster University (30 minutes travel) and University of Toronto (1 hour travel). In addition to the Clinical Pathology capabilities above, point-of-care evaluation of hemostasis is available including Actalyke and PT/PTT in the Intensive Care Unit; and thromboelastography and Platelet Function Analyzer - 200, Multiplate and Plateletworks platelet function testing through the Comparative Hemostasis Laboratory.

19. Clinical caseload information (this information should reflect the caseload of the prior 12 months)

Total SAIM caseload per year:

3443

Number of endoscopic examinations (respiratory, GI) per year:

207

Number of endoscopic examinations (urinary) per year:

28

20. Didactic Learning Opportunities and Research Requirements: In recognition of the importance of scientific discovery as a critical mission of the ACVIM, all Residency Training Programs shall include an assessment period or instruction and/or participation in creative scholarship which will foster an appreciation of, competency in, and contribution to the knowledge base of their respective specialty and which will support their development as clinician scientists. This requirement is fulfilled through satisfactory completion of A and one of B [See CM 9.F.4]:

a) Journal Club: Critical review of literature, minimum of eighty (80) hours during the program. Describe how this requirement is met or exceeded.

Every week residents and faculty members meet for Journal Club for one hour. Each resident summarizes in one-page maximum and criticizes a scientific papers published in one of the following veterinary journals: JVIM, JAVMA, JAAHA, Compendium, VCNA, and others...

b) At least 12 weeks over the three-year residency must be allocated for research and scholarly activity ideally in the pursuit of a publication. Successful completion of any one of the options listed below will satisfy the requirements for research by SAIM residents. Describe how this will be fulfilled or exceeded in the individual trainee's specific application.

1. Successful completion of at least six hours of seminars or classes offered at the ACVIM Forum, as on-line courses, or at other facilities and recognized by the ACVIM and covering the following subjects: Critical evaluation of the veterinary medical/biomedical literature, Grant-writing or Study design, and participation in clinical trials
2. Documented (by a letter from the RA) submission of a grant proposal
3. Acceptance and presentation at a scientific meeting of an abstract (either oral or poster) of original work
4. Documented completion (by a letter from the RA) of a prospective research project pertinent to SAIM
5. Documented completion (by a letter from the RA) of a retrospective research project pertinent to SAIM
6. Documented completion (by a letter from the RA) of graduate coursework in biostatistics, research methods, and/or research ethics

The residency program at OVC includes the completion of a DVSc that requires the publication of at least one article in a peer reviewed journal. Additionally, a DVSc is required to complete 2.5 credits of courses including biostatistics and communication courses that are mandatory.

The research question is identified within the first 2 months of the residency. An Advisory Committee is then assembled and a grant proposal written and submitted (usually to the OVC Pet Trust research fund (<https://ovc.uoguelph.ca/pettrust/>)). Data collection occurs over the next 18-24 months, and a DVSc thesis is written. The thesis must be defended to a defense committee which includes an external examiner with a known expertise in the field (usually a SAIM Diplomate). The thesis includes a literature review and one or more chapters which are written in journal manuscript format to facilitate subsequent submission and publication.

In addition, each resident presents the results of their research project to an international conference (ACVIM, ECVIM) during their program.

21. Is the resident required to give one or more formal presentations at a conference or in an educational setting on a yearly basis? Please provide a description of the conferences, etc., that are provided and the typical schedule.

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Describe: 1) Grand Rounds presentations as described in 12 above. 2) Research project proposals are presented by 1st year residents in a Department of Clinical Studies seminar in the first year. 3) An OVC graduate student research symposium is held every November in conjunction with the Schofield Memorial Lecture. 3rd year, and often 2nd year, residents present research posters. 4) Each resident present an abstract (oral or poster) at the ACVIM Forum.

22. How many major veterinary medical or medical meetings is each resident able to or expected to attend during his/her training program?

Program length	One	Two	> Two
3 years	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

23. Does the training program require a research project? Please indicate the number of research projects required.

Program Length	Yes	No	Optional	Number
3 years	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1

24. Are one or more publications required as part of the training program?

Program length	Yes	No	Number
3 years	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1

25. Does each resident in your program meet at least twice yearly with their Resident Advisor to evaluate the resident's performance, review their progress in the program, and assess whether or not their training program is proceeding as described in this document with a dated written summary of this evaluation?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

26. Please provide the structure of the training program to include (but not limited to): the length and number of clinical rotations per year; distribution of time allocated for research, writing, exam preparation, other scholarly activity, and vacation; and distribution of time allocated to out-rotations if this is a multi-site program.

Please refer to the CM (Section 9.F) for specific details. The following table is provided as an example.

NOTE: a detailed description defining the individual time requirements would be acceptable in addition to the table.

Example:

	Year 1	Year 2	Year 3	Total #	Training On
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	# Weeks	# Weeks	# Weeks	Weeks	Site or Off Site
Internal Medicine, Direct Diplomate Supervised (Diplomates listed in number 9), Minimum of 68 weeks					
Direct Supervision	34	28	26	88	On site
Additional Diplomate Supervised Rotations (Diplomates listed in number 8), Minimum of 16 weeks					
Emergency and Critical Care	2	2		4	On site
Cardiology	2	2	2	6	On site
Neurology	2	2		4	On site
Oncology	2	2	2	6	On site
Additional Direct or Indirectly Supervised Rotations					
Internal Medicine, Indirectly Supervised			8	8	On site
Additional Clinical Rotations: Please specify in comment section	2	2	2	6	On site
Electives*	1	1	1	3	Off site
Diagnostic Imaging					
Radiology		1		1	On site
Ultrasound	1			1	On site
Pathology					
Clinical Pathology		1		1	Off site
Anatomical Pathology					
Additional Rotations					
Research and Scholarly Activity	4	4	4	12	On site
Studying		4	4	8	
Meeting		1	1	2	On/Off site
Vacation	2	2	2	6	Off site
Total	52	52	52	156	
* Electives can be 0-3 weeks. If unavailable, will default to directly supervised internal medicine					

Please note that this table is for recording the number of weeks and/or hours that the resident will spend on the rotations/services for each year that will satisfy the CM requirements. The number for each year should add up to 52 weeks. It is understood that each resident's program will differ with regard to which year a given rotation is completed; the table should summarize the rotations in which residents in your program will participate. The CM specifies that the program outlined in this program renewal form becomes the requirements that a resident must fulfill to complete the training program. Please see CM section 4.F.2 "Once a program has been approved, even if its requirements exceed the minimum requirements as published in the CM, the requirements specified in the program description have become the official requirements for completion of the residency. Neither a candidate nor a Program Director may retroactively petition for successful completion of a residency that has met the minimum requirements of the CM if they have left the program but have not completed all requirements of the previously approved program."

PLEASE CHECK YOUR MATH

	Year 1 # Weeks	Year 2 # Weeks	Year 3 # Weeks	Total # Weeks	Training On Site or Off Site
Internal Medicine, Direct Diplomate Supervised (Diplomates listed in number 7), Minimum of 68 weeks					
Direct Supervision	26	25	20	71	On-site
Additional Diplomate Supervised Rotations (Diplomates listed in number 8), Minimum of 16 weeks [CM 9.F.2]					
Cardiology	7	3	7	17	On-site
Oncology	1	2	1	4	On-site
Neurology	2	1	1	4	On-site
Critical Care	1	1	2	4	On-site
Additional Direct or Indirectly Supervised Rotations					
Internal Medicine, Indirectly Supervised			1	1	On-site
Additional Clinical Rotations:	3	1	3	7	On-site

Please specify in comment section					
Electives*					
Diagnostic Imaging					
Radiology	1	1	0	2	On-site
Ultrasound	0	1	1	2	On-site
Pathology					
Clinical Pathology	0	1	0	1	On-site
Anatomical Pathology	0	0	0	0	On-site
Additional Rotations					
Scholarly Activity	8	7	7	22	On site/ off site
Studying	0	6	6	12	On site/ off site
Meeting	1	1	1	3	Off site
Vacation	2	2	2	6	Off site
Total	52	52	52	156	
* Electives can be 0-3 weeks. If unavailable, will default to directly supervised internal medicine					

NOTE: a detailed description defining the individual time requirements would be acceptable here in addition to the table:

Describe:

27. Is there any additional pertinent information that the Residency Training Committee should consider in its evaluation of this Training Program?

Yes No

Describe:

Please note, any Program Director or Candidate that significantly changes or alters this Residency Training Program before completion must notify ACVIM, in writing, before the changes are made to ensure that the proposed changes are approved.

Significant changes could include, but are not limited to:

- transferring from one program to another
- alterations in program duration
- switching to a 'dual board' program
- enrolling in an institutional graduate program
- change of Program Director or Resident Advisor

As Program Director, I verify that the above information is an accurate reflection of this Residency Training Program.

Per the Certification Manual, each year, the Program Director must certify to the RTC/ RTCC and ACVIM, in writing, that they have read the ACVIM Certification Manual and understands their role in residency training.

Checking this box is an indication I have read the ACVIM Certification Manual and understand my role in Residency Training Program.