

**RESEARCH ABSTRACT SUBMISSION DEADLINE = JANUARY 26, 2022, 11:59 PM CENTRAL TIME**

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**ONLINE SUBMISSION REQUIRED**

Submission form will open January 3, 2022, 12 AM Central Time, available at the [2022 ACVIM Forum Research Abstract Submission Site](#).

**TIMELINE**

| Submission Deadline | Notification of Accept or Reject | Active Researcher in Field | ACVIM Diplomate, ACVIM Candidate, Post-doctoral Fellow, Resident, Intern, Graduate Student, Undergraduate Student, Professional Student | ACVIM Candidate Award for Those Eligible | Presentation    | Honorarium | Discount Registration | ACVIM Forum Proceedings Published | Journal of Veterinary Internal Medicine Published |
|---------------------|----------------------------------|----------------------------|---|--|-----------------|------------|-----------------------|-----------------------------------|---|
| January 26, 2022    | March 18, 2022                   | Not required               | Allowed   | Yes                                      | Oral or ePoster | No         | Yes                   | Yes                               | Yes   |

**SUBMITTER REQUIREMENTS**

- Anyone can submit abstracts to be considered in the research abstract category.
- ACVIM candidates may be eligible for one of three awards. Only one award allowed.
  - ACVIM Resident Research Award.
    - Awards will be given to selected oral or poster research abstract presenters.
    - Requirement for award consideration:
      - Active resident in an approved ACVIM training program, or completed an ACVIM approved residency within the last 6 months (at time of submission), but are not yet (by time of ACVIM Forum) ACVIM board-certified.
      - Abstracts will be judged on the quality of both the research and oral or poster presentation.
  - Early Career Clinical Oncology Research Abstract Award.
    - Awards will be given to selected oral or poster research abstract presenters.
    - Requirement for award consideration:
      - ACVIM candidate in an approved oncology ACVIM training program, or within 2 years of finishing (at the time of ACVIM Forum), but are not yet (by time of ACVIM Forum) ACVIM board-certified.
      - Research should have been started during residency.
      - Clinical based research (not benchtop), including epidemiology and retrospective studies.
      - Abstracts will be judged on the quality of both the research and oral or poster presentation.
  - Cardiology Research Abstract Award.

- Awards will be given to selected oral or poster research abstract presenters.
  - Requirement for award consideration:
    - Active resident in an approved cardiology ACVIM training program, or completed an ACVIM approved residency within the last 6 months (at time of submission), but are not yet (by time of ACVIM Forum) ACVIM board-certified.
    - Abstracts will be judged on the quality of both the research and oral or poster presentation.

**Two types of research abstract presentations will be available:**

- Oral, 15-minutes. **Note:** ACVIM Forum Program Committee reserves the right to limit oral presentations. Those wanting an oral presentation and not receiving this will be offered the chance to present a poster.
- Poster, on-demand electronic (ePoster).
  - The ePoster will be an electronic facsimile replicating what a physical poster would look like.
  - Posters can be viewed digitally through the mobile application, and through use of the online interactive schedule.
  - 15-minute Q&A session of the ePoster at a gallery theater area in the Solutions Center Thursday or Friday.
    - If unable to participate MUST participate in the virtual offering September 21 or 22.

All submissions **must adhere** to the requirements outlined in the ACVIM Research Abstracts Guidelines.

All research abstracts will be reviewed by 3 ACVIM Diplomates with self-declared interest or expertise in the subject area.

In order to be accepted for presentation at the ACVIM Forum, abstracts must meet minimum criteria of acceptability by 2 of 3 reviewers.

ONLY **one person** is allowed to present the research abstract no matter how many co-authors.

Research abstracts are published in the Journal of Veterinary Internal Medicine (JVIM) as well as in the ACVIM Forum Proceedings.

- ❖ **ACVIM provides 50% discount on the conference registration ONLY to the presenter.**
- ❖ **The ACVIM will provide the discount code for the conference registration.**
- ❖ **Please register at [2022 ACVIM Forum](#).**

**All submissions must be made online using the ACVIM electronic submission process.**

Submission form will open January 3, 2022, 12 AM Central Time, available at the [2022 ACVIM Forum Research Abstract Submission Site](#).

- Submissions received by the ACVIM will be reviewed according to subject categories for scientific content, experimental design and statistical analysis where appropriate, animal welfare, relevance to internal medicine and strict adherence to abstract formatting guidelines.
- Single case reports are not acceptable, criteria for immediate rejection.
- Abstracts describing a study using clinical cases that lack confirmed, definitive diagnoses are not acceptable.
- Abstracts that present data “fractionated” into 2 or more abstracts when they could be combined into 1 are discouraged (e.g., regarding test validation, methodology development, or establishing a normal range without application to a population with sufficient power to demonstrate statistical significance).
- Excessively poor grammar or clarity of writing is not acceptable.
- Animals used in the described study are expected to have received humane care, i.e., according to the principles outlined in the NIH Guide for the Care and Use of Laboratory Animals and/or the humane care guidelines found at the author’s institution.
- Abstracts describing studies deemed to include unethical treatment of animals, even if approved by the author’s institutional animal care and use committee (IACUC) are not acceptable and subject to immediate rejection.
- Abstracts describing experimental studies using laboratory animals not treated by ACVIM Diplomates **and** not on a topic germane to ACVIM are not acceptable and are subject to immediate rejection. An example of an abstract that would be

rejected is a study in rabbits on fracture fixation. Abstracts including research animals of a species treated by ACVIM Diplomates or detailing research that pertains to a species treated by ACVIM Diplomates, e.g., studies using research colony dogs or studies using mice as a model of equine disease, are acceptable.

- Abstracts that have been previously published, presented or submitted to another conference in current or substantially similar form are not acceptable and are subject to immediate rejection. If the data collected and reported on previously has grown and undergone new analysis, then the abstract will be allowed.
- Research abstracts are scored on multiple criteria by 3 reviewers. Research abstracts that receive a score of  $\leq 11$ , out of a total possible score of 14, by at least 2 reviewers do not meet the ACVIM minimum standard and are subject to immediate rejection.

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- The [Journal of Veterinary Internal Medicine](#) (JVIM) encourages submission of materials abstracted in the ACVIM Forum.
- For abstracts published in the ACVIM Forum Proceedings, and in JVIM, there is no need to obtain prior permission from the publisher of JVIM, or the ACVIM Forum Program Committee, to submit the material as a full-length article to any journal.

#### TITLE AND AUTHOR INSTRUCTIONS FOR YOUR ABSTRACT FOR ACVIM FORUM SUBMISSION

##### Author(s):

- Enter each author's name and institutional affiliations (including city and state). If no institution is involved, give the city and state.

##### Title:

- 15 words maximum. Clearly indicate the nature of the investigation.
- Abbreviations should be avoided.
- Use Mixed Case for the Title.

#### PREPARING YOUR ABSTRACT FOR ACVIM FORUM SUBMISSION

- Abstracts that do not fit within these guidelines can be rejected based on formatting.

##### Typing Instructions for Abstract Entry:

- Do NOT include author and institution information. You will be able to enter this information online when you submit the abstract.
- Do NOT include the title. You will be able to enter this information online when you submit the abstract.
- Proof your submission carefully as the abstract will appear EXACTLY as submitted.
- Excessively poor grammar or clarity of writing is not acceptable.
- Modifications to your submission can be made through the submission site until the deadline.
- Abstract corrections will not be accepted after the deadline to alter the acceptability of the abstract.
- Line spacing is single.
- One blank line between paragraphs.
- **NEW FOR 2022.** [Word limit = 250 including subheadings](#).

##### Content:

- DO NOT mention support of work for a research grant, conflict of interest or copyright permission. These disclosures are required at time of presentation in a Conflict-of-Interest Declaration statement/slide.
- **NEW FOR 2022.** [Abstracts are structured and use subheadings](#).
- **NEW FOR 2022.** [Organize the body of the abstract as follows:](#)  
Background – A brief explanation of why the study was performed and why it is relevant to the ACVIM.

Hypothesis/Objectives – A statement of the principal hypothesis tested in the study or a brief statement of the major objectives.

Animals – A concise description of the number of animals used in the study including the population from which they were drawn (e.g., research colony, hospital population) and any special characteristics of the animals (e.g., disease status).

Methods – A statement of overall study design (e.g., randomized, blinded, placebo-controlled clinical trial; cohort study; case-control study; case series) and principal interventions or methods.

Results – Statistics as appropriate should be included. If statistics, a concise statement of important results including numerical description (such as mean and standard deviation for descriptive statistics, and effect measure and confidence intervals for inferential statistics such as the odds ratio) of critical variables and statement of statistical significance.

Conclusions and clinical importance – A summary of conclusions based on results of the study and statement of clinical importance of these conclusions. The results should not be restated.

#### **Tables and Images:**

- Use only if they are simple and neat.
- Tables and images must be imported into the abstract submission application.
- Tables and images will not be accepted independent of the abstract submission application.
- Only 2 tables or images allowed.

#### **Abbreviations and Drug Names:**

- Abbreviations accepted by the [Journal of the American Veterinary Medical Association](#) (JAVMA) are suggested.
- Abbreviations otherwise not defined must be defined by the author by placing them in parenthesis after the full word the first time they appear.
- Abbreviations should be avoided in titles.
- Non-proprietary (generic) names are required the first time a drug is mentioned, written in small letters.
- Proprietary names are always capitalized, e. g. cimetidine (Tagamet).

**Questions?** Contact Ivy Leventhal (Ivy@ACVIM.org).