

Maintenance of Credentials (MOC) Template of Activities

Please note that ALL activity submissions must be relevant to the specialty

MOC Category 1: Continuing Education			
Activity	Activity Minimum Requirements	Point Values and Limitations	Required Supporting Documentation
Category 1, Activity 1 (1.1) Attendance at a Specialist level meeting	a. Attendance at a meeting present on attached list of Pre-approved Specialty Level Meetings (for specialty in which seeking re-certification) are automatically approved b. Attendance at a meeting not present on the pre-approved list are reviewed by the specialty mocc	½ point per hour 20 – 40 minute sessions = .5 hrs. 41 – 79 minute sessions = 1 hrs. .5 hrs. min No max	a. Certificate of Attendance that states exact number of hours attended • If exact number of actual hours attended is not explicitly stated on certificate , also provide an itemized list of lectures, workshops, interactive sessions and other special educational events attended at the meeting to include the date, title of presentation, speaker(s) and hours for each line item
Category 1, Activity 2 (1.2) Attendance at Generalist level meeting	a. Attendance at a meeting present on attached list of Pre-approved Generalist Level Meetings (for specialty in which seeking re-certification) are automatically approved b. Attendance at a meeting not present on the pre-approved list are reviewed by the specialty mocc	¼ point per hour 20 – 40 minute sessions = .5 hrs. 41 – 79 minute sessions = 1 hrs. .5 hrs. min No max	a. Certificate of Attendance that states exact number of hours attended • If exact number of actual hours attended is not explicitly stated on certificate , also provide an itemized list of lectures, workshops, interactive sessions and other special educational events attended at the meeting to include the date, title of presentation, speaker(s) and hours for each line item.
Category 1 Activity 3 (1.3) Attendance of on-line webinar	a. RACE accreditation required for all on-line webinars	½ point per hour .5 hrs. min No max	a. Certificate of Attendance stating RACE approval and the exact number of CE hours awarded for webinar attendance
Category 1 Activity 4 (1.4) Attendance at human journal club or medical rounds	a. Journal club or medical rounds must be in specialty in which seeking re-certification	½ point per hour session 1 hrs. min No max	a. Copy of journal club or medical rounds attendance sheet including date, topic and number of hours

Category 2: Publications

Activity	Activity Minimum Requirements	Point Values and Limitations	Required Supporting Documentation
Category 2 Activity 1 (2.1) Publication of a journal article	<ul style="list-style-type: none"> a. Authorship (any) of an article published in a journal present on the attached List of Acceptable Journals are automatically approved b. Authorship of an article published in a journal not present on the attached List of Acceptable Journals are reviewed by the specialty mocc c. Article acceptance date must be within current re-certification period 	10 points per article no max	<ul style="list-style-type: none"> a. Full journal citation, if published OR b. Acceptance letter from journal, if not published
Category 2 Activity 2 (2.2) Publication of a case-report	<ul style="list-style-type: none"> a. Authorship (any) of a case report published in a journal present on the attached List of Acceptable Journals are automatically approved b. Authorship of a case report published in a in a journal that is not present on the attached List of Acceptable Journals, are reviewed by the specialty mocc c. Case report acceptance date must be within current re-certification period 	5 points per case-report no max	<ul style="list-style-type: none"> a. Full journal citation, if published OR b. Acceptance letter from journal, if not published
Category 2 Activity 3 (2.3) Authorship of a book chapter	<ul style="list-style-type: none"> a. Authorship (any) of a book chapter(s) relevant to specialty in which seeking re-certification are automatically approved b. Book chapter must be subject to editorial review 	10 points per chapter no max	<ul style="list-style-type: none"> a. Full book citation, if published OR b. Acceptance email/letter from editor or publisher, if not published

Category 2: Publications

Activity	Activity Minimum Requirements	Point Values and Limitations	Required Supporting Documentation
	c. Book chapter acceptance date must be within current re-certification period		
Category 2 Activity 4 (2.4) Authorship of a review article	a. Authorship (any) of a review article relevant to specialty published in a journal present on the attached List of Acceptable Journals are automatically approved b. Authorship of a review article relevant to specialty published in a journal that is not present on the attached List of Acceptable Journals, are reviewed by the specialty mocc c. Review article acceptance date must be within current re-certification period	10 points per review article no max	a. Full journal citation, if published OR b. Acceptance letter from journal, if not published
Category 2 Activity 5 (2.5) Serving as editor for a veterinary textbook or book section	a. Book or section must be relevant to specialty in which seeking re-certification	10 points per book 5 points per section no max	a. Email or letter from publisher acknowledging role as an editor
Category 2 Activity 6 (2.6) Serving as editor or section-editor for a veterinary peer-reviewed journal	a. One year minimum term b. Service for a journal relevant to specialty present on the attached List of Acceptable Journals are automatically approved c. Service for a journal relevant to specialty that is not present on the attached List of Acceptable Journals are reviewed by the specialty mocc	5 points per year no max	a. Email/letter from journal acknowledging service as editor with term of service clearly stated

Category 2: Publications

Activity	Activity Minimum Requirements	Point Values and Limitations	Required Supporting Documentation
Category 2 Activity 7 (2.7) Manuscript review for peer-reviewed veterinary, scientific, or medical journal	<ul style="list-style-type: none"> a. Review of manuscript relevant to specialty in any journal present on the attached List of Acceptable Journals are automatically approved b. Review of manuscript relevant to specialty in which seeking re-certification in a journal that is not present on the attached List of Acceptable Journals will be reviewed by the specialty mocc 	1 point per manuscript no max	<ul style="list-style-type: none"> a. Email from journal editor acknowledging completed review, title of manuscript, and date of review submission
Category 2 Activity 8 (2.8) Serving as abstract reviewer or judge (see Category 1.1)	<ul style="list-style-type: none"> a. Must be a reviewer or judge at a meeting present on attached list of Pre-approved Specialty Level Meetings b. Abstract reviewed must be relevant to specialty 	1 point per year per meeting	<ul style="list-style-type: none"> a. Email from ACVIM/ECVIM/ECVN or subspecialty staff acknowledging service of reviewer or judge
Category 2 Activity 9 (2.9) Authorship of an article in a state/provincial or regional VMA magazine or similar publication	<ul style="list-style-type: none"> a. Must be first or senior author b. Article must be relevant to specialty in which seeking re-certification c. Publication must be intended for a veterinary audience 	2 points per article max 10 points during any recertification period	<ul style="list-style-type: none"> a. PDF or scan of entire article or link to magazine if in electronic format only

MOC Category 3: Presentations

Activity	Activity Minimum Requirements	Point Values and Limitations	Required Supporting Documentation
Category 3 Activity 1 (3.1) Specialist presentation	<ul style="list-style-type: none"> a. Presentation must be at least 45 minutes in length b. Presented to veterinarians at a Specialist level meeting c. Topic must be relevant to specialty in which seeking re-certification d. Presentations at a meeting present on attached list of Pre-approved Specialty Level Meetings (for specialty in which seeking re-certification) are automatically approved e. Meetings not present on the pre-approved list are reviewed by the specialty mocc 	<p>5 points per presentation</p> <p>no max</p> <p>*Credit is awarded for each presentation once per title unless substantial updates to the material presented (subject to specialty mocc review)</p>	<ul style="list-style-type: none"> a. Copy of presenter contract that includes meeting name, title (topic), date, location, and length of presentation
Category 3 Activity 2 (3.2) National/International presentation	<ul style="list-style-type: none"> a. Presentation must be at least 45 minutes in length b. Presented to veterinarians at a Generalist level meeting c. Clinical or research Topic must be relevant to specialty in which seeking re-certification d. Presentations at a meeting present on attached list of Pre-approved Specialty Level Meetings (for specialty in which seeking re-certification) are automatically approved e. Meetings not present on the pre-approved list are reviewed by the specialty mocc 	<p>3 points per presentation</p> <p>max 30 points during any recertification period</p>	<ul style="list-style-type: none"> a. Copy of presenter contract that includes meeting name, title (topic), date, location, and length of presentation

MOC Category 3: Presentations

Activity	Activity Minimum Requirements	Point Values and Limitations	Required Supporting Documentation
Category 3 Activity 3 (3.3) Continuing education (CE) presentation including electronic presentations (webinars)	<ul style="list-style-type: none"> a. CE Presentation must be at least 45 minutes in length b. Presented to regional veterinarians or veterinary technicians/nurses c. Clinical or research topic must be relevant to specialty in which seeking re-certification d. CE must be open to external delegates (internal presentations within a veterinary practice are not allowable) 	<p>2 points per unique presentation topic</p> <p>max 16 points during any recertification period</p>	<ul style="list-style-type: none"> a. Presentation title (topic), date, location, and length of presentation as well as who it was given to and whether it was open to external delegates
Category 3 Activity 4 (3.4) Presentation of a scientific abstract poster or oral abstract presentation	<ul style="list-style-type: none"> a. Scientific abstract topic must be relevant to specialty in which seeking re-certification b. Presenting (first) author only c. Presentations at a meeting present on attached list of Pre-approved Specialty Level Meetings (for specialty in which seeking re-certification) are automatically approved d. Meetings not present on the pre-approved list are reviewed by the specialty mocc 	<p>2 points per poster or oral presentation</p> <p>no max</p>	<ul style="list-style-type: none"> a. Copy of email/letter invitation/acceptance scientific abstract

Category 4: Other Professional Activity			
Activity	Activity Minimum Requirements	Point Values and Limitations	Required Supporting Documentation
Category 4 Activity 1 (4.1) Submission and acceptance (inclusion into exam question bank) of all item type exam question(s) for the ACVIM General or Specialty examination(s)	a. Must be a current member of the relevant exam committee and the question must be judged acceptable	1 point per question max 40 points during any recertification period	a. Letter/form from ACVIM Certification Specialist including committee name, year (dates) of service, and exam section via Prometric.
Category 4 Activity 2 (4.2) Supervision of a resident or Specialty intern	a. Intern must be in the same specialty in which supervisor is seeking re-certification. b. Specialty intern must spend at least 9 months out of 12 on the service for the supervisor(s) to qualify for MOC credit c. Only one ACVIM Diplomate may receive credit for any one resident/Specialty intern supervision each 3-month period	1 point per 3 months of direct (on-clinic) supervision no max	a. Intern: letter or email from Program Director or other Authority stating name of trainee, location, and dates of training program OR b. Resident: letter or email from Program director stating resident is in an ACVIM resident approved RTP
Category 4 Activity 3 (4.3) Service on an ACVIM Item Review, Form Review, Job-Task Analysis, Standard Setting, Item Mapping, Credentials, or Maintenance of Credentials Committees	a. Active participation in committee is required	5 points per year max 20 points during any recertification period	a. Thank you for your participation letter (email) from ACVIM staff
Category 4 Activity 4 (4.4) Attendance at a specialist-level journal club	a. Minimum attendance of 1 hour/week b. Minimum attendance of 40 sessions per calendar year c. A minimum of 3 diplomates and/or residents must be in attendance (ACVIM, ABVS and/or EBVS in any specialty)	2 points per year no max	a. Copy of attendance sheets b. Rounds schedule including topics
Category 4 Activity 5 (4.5) Passing score on Specialty Examination	a. Diplomate must receive a passing score on all sections of their Specialty Examination in 2 attempts and within the 2-year period before current certification expires	75 points per passing score on all sections of their Specialty Examination	a. Letter from Exam committee or ACVIM Certification Specialist

Category 4: Other Professional Activity			
Activity	Activity Minimum Requirements	Point Values and Limitations	Required Supporting Documentation
	b. Diplomate must not have served on Specialty or General Examination or Rating Committee within 3 years of taking the Exam		
Category 4 Activity 6 (4.6) Other professional activity	Activity minimum requirements to be determined on a case-by-case basis by specialty mocc at time of approval	Point value and limitations to be determined on a case-by-case basis by specialty mocc at time of approval	Required supporting documentation to be determined on a case-by-case basis by specialty mocc at time of approval.