

August 2025

Dear ACVIM Oncology Candidate:

The following information is for you to use during your ACVIM Credentials application process. Please disregard these instructions if you are not planning to sit the Oncology Specialty Exam in 2026 or if your Credentials packet has already been accepted (Approved or Conditionally Approved) by the Specialty of Oncology.

The following is required for your ACVIM credentials application process. All applicable credentials materials and fees must be submitted online by 11:59 pm MT on October 1, 2025. **Failure to correctly complete ANY of the following will result in rejection of the credentials packet and inability to sit the exam.**

1. **Pay the Credentials Submission Fee** online
2. Download and/or print the following Forms (to be submitted online) from the ACVIM website.
 - a) Oncology Credentials Application form (submitted online)
 - b) Referee letters (submitted by the referee online, through [Submit Reference Letters](#) link)
 - c) Oncology Weekly Training Schedule Logs – one per year (submitted online)

All the above forms are available on the ACVIM website. **Please be sure that ALL submitted forms, including schedules, are the most recent version (revised 2025).** It is important that you keep a copy of the Oncology Credentials Information Packet (available on the ACVIM website) to use as a reference manual in preparations for your 2025-2026 Credentials.

Please review all the forms before submitting your application to the Oncology Credentials Committee. **All applicable credentials materials must be submitted online by 11:59 pm MT on October 1, 2025.** Submission instructions are emailed to candidates and posted to the Oncology Candidate listserv on ACVIM360.

A Credentials Fee in the amount of six hundred ten dollars in United States funds (\$610.00 U.S.) payable to the American College of Veterinary Internal Medicine must be submitted with the Credentials Application Form.

If your application for credentials is accepted (Approved or Conditionally Approved), an examination administration fee of one thousand four hundred ninety-five dollars (\$1,495.00 U.S.) is due February 1, 2026. If, for any reason, the applicant is declared ineligible to take the examination, the first six hundred ten dollars (\$610.00) for reviewing credentials will **not** be refunded.

Please note that incomplete credentials packets WILL result in rejection of credentials.

If you have any questions, please seek clarification in writing as soon as possible. Questions relating to Oncology should be addressed to Certification@acvim.org.

Sincerely,



Sita Withers, BVSc (Hons), DACVIM (Oncology), PhD
Chair, ACVIM Oncology Credentials Committee 2024-2025