

August 2025

Dear ACVIM SAIM Candidate:

This letter is being posted online to outline the requirements that must be met by October 1st, 2025, if you intend to take the General Examination in 2026. The 2026 General Examination will be administered remotely at a location of your choosing, or at a Prometric testing center between May 4th and May 6th, 2026. Further information regarding scheduling your appointment for remote or Prometric testing center administration will be provided in December.

Candidates registering for the General Exam for the first time must follow the steps listed below. There are three requirements that must be submitted to the [shared Datto folder](#) prior to the October 1st deadline.

Candidates MUST upload their files to the [shared Datto folder](#) with the following naming convention:

Specialty – Last Name, First Initial – Type of File
(ex: SAIM – Smith, J – Questions;
SAIM – Smith, J – RA Letter)

- Properly formatted multiple-choice questions (2)
 - ✓ See “[Multiple Choice Guidelines](#)” section of the website for details on question formatting
- Letter from your Resident Advisor confirming dates of program & satisfactory progress thus far
 - ✓ The letter must be signed by your Resident Advisor, written on your Sponsoring Institution's letterhead, and added to the shared Datto folder linked above.
- Annual Progress Report Form
 - ✓ SAIM Progress Reports Form can be found on the ACVIM website [here](#)
 - ✓ Questions regarding the AP Form should be directed to the chair of the Credentials Committee, Dr. Eileen Jenkins via the ACVIM central office (Certification@ACVIM.org).
- Pay the General Examination fee
 - ✓ \$1015 for first time candidates/\$695 for retake candidates
 - ✓ <https://dashboard.acvim.org/personalsnapshot>

All of the above documents MUST be submitted online and are due by 11:59 pm MT on October 1st, 2025, to avoid a late fee penalty. ACVIM will not accept materials after the deadline for any reason.

Files uploaded to the [shared Datto folder](#) will not be visible. Please upload each file only once.

Please feel free to reach out if you have any questions to Finn@acvim.org.

Regards,

Finn Ruehrdanz
Senior Certification and Accreditation Specialist