



## **Neurology Residency Training Committee**

### **Volunteer Role Description**

#### **Committee Description**

The Neurology Residency Training Committee (RTC) is responsible for establishing the standards for residency training programs, determining equivalency of accredited training programs, and ensuring that the training programs are in compliance with the current Certification Manual (CM).

#### **Committee Member Responsibilities**

The committee member's primary responsibility will be to:

1. Participate in the new residency training program application review/approval process throughout the year as they are submitted to the ACVIM office, and the annual renewal application review/approval process in the spring
2. Participate in developing training requirements.
3. Participate in conference calls and take on specific duties as assigned by the RTC Chair, as needed.
4. Participate in review of resident program relocation requests.
5. All committee members will participate in committee training and onboarding sessions.

#### **Time Commitment, Term Length, and Term Dates**

Time Commitment: 20-30 hours annually, concentrated in the residency training program review period during the months of January through April.

Term Length: 3 years\*

*\*If a committee member moves into a leadership position within the committee (Asst. Chair – Chair) additional time may be added to their commitment to fulfill this role.*

Term Dates: July 1 – June 30

#### **Committee Meeting Schedule**

The review process is primarily completed via a single conference call. Otherwise, the RTC's business is conducted via e-mail.

#### **Recommended Prior Experience**

It is suggested that committee members have prior knowledge and experience working in a committee setting, especially with regard to the Neurology specialty. Committee members should be familiar with the requirements for RTPs as set forth in the most recent CM.

#### **Benefits**

Networking, leadership skills, a greater knowledge of the neurology residency training program requirements.