

August 2026

Dear ACVIM Small Animal Internal Medicine Candidate:

The following is required for your ACVIM credentials application process. All applicable credentials materials and fee must be submitted online by 11:59 pm MT on October 1, 2026. **Failure to correctly complete ANY of the following will result in rejection of the credentials packet and inability to sit the exam.**

1. **Pay the Credentials Submission Fee** online **through the link that will be provided in your Datto Access email**
2. Download and/or print the following **Forms** (to be submitted online) from the ACVIM website for your reference:
 - a) Current information packet
 - b) Application form
 - c) Scholarly Activity Report
 - d) Annual Progress Form
 - a. Including all weeks of the residency year since the last Annual Progress Form submission
 - b. Supervising Diplomate initials and signatures with specialty designation must be provided for all weeks of activity
 - c. Publication (with documentation of approval by the credentials committee) **OR** completed Letter of Understanding
 - e) Referee letters (PDF, to be submitted *directly by three referees*)

****All the above forms are available on the [ACVIM website](#).** It is important that you keep a copy of the information packet and other information to use as a reference manual in preparations for your 2026-2027 Credentials. Please remember that all Candidate-entered information must be typed.

Failure to correctly complete ANY component of the Credentialing packet will result in rejection of the credentials packet and inability to sit the exam. Instructions and example documents are located on the ACVIM website under Credentials:

(<https://www.acvim.org/board-certification/navigate-certification/credentials/saim-credentials>)

To minimize the risk of rejection **it is highly recommended that all components of the Credentials packet be compared to these materials prior to submission. All applicable credentials materials must be submitted online by October 1, 2026.**

If you have any questions, please seek clarification in writing as soon as possible. Questions relating to Small Animal Internal Medicine should be addressed to Adam@acvim.org.

Sincerely,

Shane Lyon, DVM, MS, DACVIM (SAIM);
Chair, SAIM Credentials Committee 2026-2027