



**RESIDENCY TRAINING PROGRAM REGISTRATION  
2018-2019  
SMALL ANIMAL INTERNAL MEDICINE**

**Part One**

New applications for ACVIM Residency Training Programs must be received by the Residency Training Committee 90 days prior to any residents beginning training. Before completing this form, please review the general and specific requirements for Small Animal Internal Medicine (SAIM) Residency Training Programs in the ACVIM Certification Manual (CM). The most current version of the CM is available on the ACVIM website at [www.ACVIM.org](http://www.ACVIM.org). If there is a discrepancy between this form and the CM, the CM will be considered correct, however, please contact the ACVIM office or the Residency Training Committee Chairperson for clarification.

Prior to making significant changes in a residency training program, approval of the ACVIM and SAIM Residency Training Committee must be obtained. The candidate and/or Program Director must notify ACVIM, in writing. Significant changes could include, but are not limited to: changes in program director or any advisors, transferring from one program to another, alterations in program duration, switching to a ‘dual board’ program, or enrolling in an institutional graduate program.

**Notice:** This form contains questions for three separate purposes; data collection that ACVIM must maintain for its accreditation as a specialty college; data collection for each specialty to evaluate what is appropriate for residency programs; and data collection to evaluate this Residency Training Program for renewal. It is important that all questions be answered accurately and completely, even if the answer to a specific question is not essential for a program's renewal.

**For multi-site residency programs:** To ensure uniformity of training and compliance with current CM requirements, training programs which include multiple sites must provide detailed information regarding supervision and facilities available at each specific site(s). Multi-site programs, if any, are listed in Part Two.

Program Director Name:   
(Must be a Diplomate of ACVIM in the Specialty of Small Animal Internal Medicine)

Program Director’s Contact Information:

Work Phone:	<a href="tel:(785)532-5690">(785) 532-5690</a>
E-mail:	<a href="mailto:harkin@vet.K-State.edu">harkin@vet.K-State.edu</a>
Mailing Address:	<a href="#">Clinical Sciences, VMTH, CVM</a> <a href="#">106 Mosier Hall</a> <a href="#">Manhattan, KS 66506-5606</a>

1. Location of Sponsoring Institution (Primary Site of Residency Training Program):

Primary Site:

Multi-site programs, if any, are listed in Part Two.

2. Resident Advisor(s): (Must be Diplomate(s) in SAIM. Each Resident Advisor must be familiar with current Residency Training Program requirements as outlined in the CM and **each Resident Advisor may supervise no more than 3 residents at a time.**)

Thomas Schermerhorn  
 Kenneth Harkin  
 Kate KuKanich

3. Supervising Diplomates on-site: (Two on-site Diplomates in SAIM are required - **2 ACVIM, or 1 ACVIM & 1 ECVIM.**)

Kate KuKanich - SAIM  
 Kenneth Harkin - SAIM  
 Thomas Schermerhorn - SAIM  
 Justin Thomason - Cardiology and SAIM

4. Please list all **Diplomates** of ACVIM responsible for supervision of clinical training who are specialists in areas other than SAIM. If off-site, please explain the situation, and the method of providing direct contact with the resident.

Name and Specialty	Comments
Mary Lynn Higginbotham - Oncology Raelene Wooda - Oncology	

5. Please list the residents currently participating in your training program, along with the beginning date of the program, expected ending date of the program, and designated resident advisor.

Resident Name	Start date (mm/dd/yyyy)	End Date (mm/dd/yyyy)	Resident Advisor Name*
Tara Mauro	7.1.15	7.1.18	(Kenneth Harkin)
Olga Norris	7.1.16	7.1.18	(Katherine KuKanich)
Loren Easterwood	7.1.17	7.1.2020	(Thomas Schermerhorn)

**\* Each Resident Advisor may supervise no more than 3 residents at a time.**

Please note, any Candidate that significantly changes or alters their Residency Training Program before completion must notify ACVIM, in writing, **before** the changes are made to ensure that the proposed changes are approved.

Significant changes could include, but are not limited to:

- transferring from one program to another
- alterations in program duration
- switching to a 'dual board' program
- enrolling in an institutional graduate program
- change of Program Director or Resident Advisor



RESIDENCY TRAINING PROGRAM REGISTRATION  
2018-2019

SMALL ANIMAL INTERNAL MEDICINE

Part Two

**Part Two of the Small Animal Internal Medicine Residency Training process addresses general features of the program that apply to all current residents. These questions will be used to provide the Residency Training Committee with information needed to judge the structure, quality, scope, and consistency of training provided.**

The SAIM Residency Training Committee may require supporting evidence for any statements made below. Per the Certification Manual (CM) section 9.C.2, at the time of annual program renewal, Program Directors may be asked to verify resident activities, including satisfactory clinical training, interaction with consultants, documentation of training in radiology and clinical pathology, documentation of off-site training, and documentation of study and education participation.

Current Date:

Program Director Name:

(Must be a Diplomate of ACVIM in the Specialty of Small Animal Internal Medicine)

Name of Sponsoring Institution (Residency Training Program):

1. For multi-site residency programs: To ensure uniformity of training and compliance with current CM requirements, training programs that include multiple sites must provide detailed information regarding supervision and facilities available at each specific site(s). All requirements for both direct and indirect supervision must be met, as well as requirements for rounds and conferences. Refer to Section 9.C.1.e of the CM for definitions of secondary site and off-site experiences.

**a) Secondary Site for multi-site program (if applicable):**

(Please attach specific information regarding the number of weeks scheduled at each site and which rotation requirements shall be met at each site).

**b) Outside Rotations/Other Sites for specialty training (if applicable):**

All rotations performed at a location other than that of the resident's program must be documented with a signed Letter of Support from the specialist providing the outside rotation. The RTC recommends that each program have standard/default sites for out rotations identified. **Letters of Support from the specialist(s) must be included with the program renewal form.** Once a resident begins their training program, they can opt to use standard/default site or another off-site location/specialist as long as their Program Director and the RTC approve of their choice and a new Letter of Support is provided by the off-site location.

**(Please attach signed Letters of Support from all individuals providing off-site training of SAIM residents to this registration form.)** Each Letter of Support should contain specific information regarding a) the percentage of time scheduled at each site, b) which rotation requirement(s) shall be met at each site, and c) indicate that the resident(s) at the site will be directly supervised by the individual(s) signing the letter. **Letters of Support must be submitted annually WITH program renewal forms and WITH each new program request. This program application is not complete without Letters of Support for outside rotations.** Letters that do not contain all of this information will be returned for revision. **If off-site rotations are added after**

**program renewal, please submit necessary letters of support a minimum of 30 days before the resident departs for that off-site training.**

2. Length of Training Program/Advanced degree:

**Option 1: 3 Year Program:**

3

Advanced Degree:

	Yes	No	Optional
Masters:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
PhD:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If advanced degree is required or optional, please briefly describe how the graduate training is incorporated into the residency training program:

Residents have ample time to attend required coursework for their Masters or PhD (we have not had a PhD student). Residents in pursuit of a Masters have conducted research projects with one of the individuals on their Masters committee, typically an ACVIM Diplomate.

**Option 2: Exceeds 3 Years:**

# of Years:

—

Advanced Degree:

	Yes	No	Optional
Masters:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PhD:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If advanced degree is required or optional, please briefly describe how the graduate training is incorporated into the residency training program:

3. Please list all of the Diplomates of Veterinary Pathology in the areas of clinical pathology or gross/histopathology approved by the American Board of Veterinary Specialties or European Board of Veterinary Specialties associated with residency training. If off-site, please explain the situation, and the method of providing direct contact with the resident **(please attach signed Letters of Support from all individuals providing off-site training of SAIM residents to this registration form)**.

Name of Diplomate(s)	Clinical or Gross	Board Certification (e.g. ACVP, ECVCP)	Comments
Lisa Pohlman	Clinical	ACVP	The appropriate term is "Anatomic" not "Gross". They are diplomates in Anatomic pathology, not Gross pathology.
Kelli Almes	Anatomic	ACVP	
Jamie Henningson	Anatomic	ACVP	
Chanran Ganta	Anatomic	ACVP	
Bradley Njaa	Anatomic	ACVP	
Cindy Bell	Anatomic	ACVP	
Giselle Cino	Anatomic	ACVP	
Diana Schwartz	Clinical	ACVP	
Nora Springer	Clinical	ACVP	
Adi Wasserkrug Naor	Clinical	ACVP	

4. Please list all of the Diplomates of Radiology approved by the American Board of Veterinary Specialties or European Board of Veterinary Specialties associated with residency training. If off-site, please explain the situation, and the arrangements for direct contact with the resident **(please attach signed Letters of Support from all individuals providing off-site training of SAIM residents to this registration form)**.

Name of Diplomate(s)	Include Board certification (e.g. ACVR, ECVDI)	Comments
David Biller	ACVR	We have two additional radiologists joining the faculty in late March, so I have not added them to this list as they are not current faculty.

5. Please list the Diplomates available for consultation in the areas of dermatology, surgery, ophthalmology, anesthesiology, emergency/critical care, clinical nutrition, clinical pharmacology, and/or theriogenology. If off-site, please explain the situation and the arrangements provided for contact with the resident (**please attach signed Letters of Support from all individuals providing off-site training of SAIM residents to this registration form**).

Name of Diplomate(s)	Specialty	Board Certification	Comments
Mary Bagladi Swanson	Dermatology	ACVD	
Rose McMurphy	Anesthesia and Emergency/Critical Care	ACVAA and ACVECC	
Butch KuKanich	Clinical Pharmacology	ACVCP	
Emily Klocke	Surgery (ST)	ACVS	
James Roush	Surgery (O)	ACVS	
Walter Renberg	Surgery (O)	ACVS	
David Upchurch	Surgery (ST)	ACVS	
Diane Mason	Anesthesia	ACVAA	
David Rankin	Anesthesia	ACVAA	
David Hodgson	Anesthesia	ACVAA	
Amy Rankin	Ophthalmology	ACVO	
Jessica Meekins	Ophthalmology	ACVO	

6. Please list the residents who have completed the training program within the last five years, including the year that each individual's training program ended. If at all possible, please indicate whether the individual has completed the board certification process.

Name(s)	Program End Date (mm/dd/yyyy)	Diplomate (Yes or No)
Christopher George	July 15, 2017	No
Sarah Guess	July 12, 2016	Yes
Heather Vaske	July 15, 2015	Yes
Jennifer Reinhart	July 16, 2014	Yes
Amy Lomas	July 17, 2013	Yes

7. Please list the residents currently participating in your training program, along with the beginning date of the program, expected ending date of the program, and designated Resident Advisor. Each Resident Advisor may supervise no more than 3 residents at a time.

Resident Name (first/last)	Length of Program (in years)	Program Start Date (mm/dd/yyyy)	Program End Date (mm/dd/yyyy)	Resident Advisor Name (first/last)
Tara Mauro	3	July 16, 2015	July 11, 2018	Kenneth Harkin
Olga Norris	3	July 14, 2016	July 2019	Katherine KuKanich
Loren Easterwood	3	July 17, 2017	July 2020	Thomas Schermerhorn

8. Does your training program consist of a minimum of **36 months**?

Yes      No

<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Comments:

**NOTE:** Direct supervision is required during clinical training. Direct supervision in SAIM is defined as follows: The Supervising Diplomate and resident are participating in a clinical practice in which both the Diplomate and the resident are on duty and interactively and concurrently managing cases in the same facility (on site). The Diplomate need not personally examine each patient seen by the resident, but must remain physically available for consultation. Please use this definition when responding to the following questions regarding clinical rotations.

9. Does each resident in your program spend a minimum of 68 weeks on clinical rotations under the direct supervision of at least 2 ACVIM SAIM Diplomates (or at least 1 ACVIM SAIM Diplomate and at least 1 ECVIM Companion Animal Diplomate)? *Two Boarded Diplomates (as above) are required at the same site for training to fulfill the 68 weeks. For programs with more than two Supervising Diplomates, please list the diplomates responsible for the majority of directly supervised SAIM training here (item 9), and list other SAIM diplomates in item 10. If the resident will utilize any directly supervised SAIM time to fulfill the CM requirement in item 10 (an additional 16 weeks under direct supervision of one or more supervising Diplomates, not listed in this item (item 9)), then at least one SAIM diplomate must be listed in item 10.*

Yes      No

<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Supervising Diplomate Name(s)	Specialty	Board Certification (e.g. ACVIM, ECVIM)	Comments
Kenneth Harkin Thomas Schermerhorn Katherine KuKanich	SAIM SAIM SAIM	ACVIM ACVIM ACVIM	According to GIG Section I.1.b.2 I could list one of these 3 diplomates under the next section to satisfy the requirements of the "additional 16 weeks" section. Our residents would more than meet the 68 week minimum if only 2 of the diplomates listed were reported here. Listing anyone separately in the following question seems redundant and disingenuous and I hope the ACVIM will fix this. I added this comment last year. Now, one year later, the ACVIM has still not rectified this section.

10. Does each resident in your program spend an additional 16 weeks on clinical rotation under the **direct supervision** of one or more supervising Diplomate(s) in the Specialty of Small Animal Internal Medicine (other than the Diplomates providing supervision of the 68 weeks listed above), Neurology, Oncology, or Cardiology? These Diplomates can be ACVIM, ECVIM or have been granted associate status by the ACVIM.

Yes      No

<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Supervising Diplomate Name(s)	Specialty	Board Certification (e.g. ACVIM, ECVIM)	Comments
Mary Lynn Higginbotham	Oncology	ACVIM	Dr. Thomason is also boarded in

Raelene Wouda Justin Thomason	Oncology Cardiology	ACVIM ACVIM	SAIM by the ACVIM.
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11. Does each resident in your training program spend an additional 36 weeks in training, not necessarily under direct supervision, in either internal medicine or related areas, or in writing, studying, teaching, or obtaining experience with a radiologist, clinical pathologist, or other specialist? (Note that vacation time and time to attend professional meetings is included in this period.)

Yes      No

<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Comments:

12. Does each resident in your training program spend a minimum of 8 hours per month in training with at least two other board-certified specialists (not ACVIM)? These may be specialists in dermatology, theriogenology, surgery, anesthesiology, ophthalmology, emergency/critical care, or clinical pharmacology. The training must be direct consultation, not telephone or E-mail consultation.

Yes      No

<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Comments:  I presume this means "an average of 8 hours per month". If a resident is on a specific research block for 3-4 weeks, which might only happen once a year, they may not meet the requirement for that month. But, in a month where they are on clinics for the entirety of that month (or even 3 weeks of that) they will far exceed the minimum 8 hours of direct consultation. This was a comment I added last year to this section. The ACVIM needs to correct these questions. If the trainee legitimately needs to spend 8 or more hours per month and not an average of 8 hours per month, then ask it that way. Otherwise, if this question is to be taken literally, I presume a number of programs are in violation.

13. Does each resident in your training program have a minimum of **80 hours** of direct contact with a board certified veterinary radiologist? Are **40 hours** comprised of interpreting radiographs, learning and evaluating the results of special imaging techniques, and attending radiology rounds or conferences? Are an additional minimum of **40 hours** spent training in ultrasonography under the supervision of a Board-certified radiologist?

This training should emphasize abdominal ultrasonography and must include hands-on performance of abdominal ultrasonography, observation of ultrasound procedures on the resident's own patients, and theoretical training in the principals and application of ultrasonography.

Yes      No

<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Comments:

14. Does each resident in your training program attend weekly conferences?

Yes      No

<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Comments:

15. Does each resident have **40 hours** of review sessions per year?

Yes      No

<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Comments:

16. Does each resident in your training program have a minimum of **40 hours** direct contact with a board certified veterinary clinical or anatomic pathologist evaluating clinical pathologic findings, reviewing cytologies and biopsies, and attending clinical pathologic conferences or seminars?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

17.. a) Does each resident in your program participate in patient management, including patient receiving, diagnostics, case management and decision making, client communication, case follow-up, and communication with referral veterinarians?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

b) Is case management directly supervised and reviewed by a Diplomate of the ACVIM?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

18.. Is a complete medical record using the problem oriented veterinary medical record system maintained for each individual patient? (Medical records must be retrievable.)

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

19. . a) Does the resident participate in clinical rounds on a daily basis while on clinical rotations?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

b) Is a supervising Diplomate available for the majority of the daily rounds reported in question 17?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

c) If a supervising Diplomate is not available for the majority of rounds, describe how rounds are attended and supervised.

Comments:

20.. Please indicate the availability of the following facilities or equipment to be used in resident training. Indicate if these are available at the primary training site, or at a different location. (In the Location column, indicate on-site for primary location or the name of the facility where the equipment is located if off-site.) For facilities that are not on-site, please describe the situation, availability, and how the facilities or equipment are used for resident training in the space at the end of this section.



	Available?		Location of equipment?
	Yes	No	(On-site or list site name)
Standard radiological equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On site
Ultrasonographic equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On site
Color flow/Doppler equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On site
Cardiac catheterization capability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On site
Endoscopy equipment			
GI equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On site
Bronchoscopy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On site
Cystoscopy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On site
Rhinoscopy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On site
Laparoscopy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On site
Thoracoscopy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On site
Clinical Pathology capabilities: (includes CBC, serum chemistries, blood gases, urinalysis, cytology, parasitology, microbiology, and endocrinology)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On site
Serum osmolality measurement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On site
Colloid oncotic pressure measurement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On site
Electrocardiography	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On site
Blood Pressure Measurement (direct and indirect)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On site
Electromyography	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On site
Nuclear Medicine	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On site
Computed Tomography	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On site
Magnetic Resonance Imaging	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On site
Radiation Therapy Facility	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On site
Computerized Medical Records w/Searching Capabilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On site
Veterinary Library w/Literature Searching Capabilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On site
Medical Library w/Literature Searching Capabilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Intensive Care Facility – 24 hours	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On site
Urethral pressure profile & cystometrography	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Hemodialysis capability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	We can refer to a private practice in Denver, CO as the closest site. We can do (and have done) peritoneal dialysis.
Total parenteral nutrition capability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On site

If any of the above equipment or facilities is available off-site, please explain how the resident can access them for case management, research, or study.

Comment: In regards to either a Veterinary or Medical Library, with the ability to get just about every publication on-line, why not ask if the practice (this would be important for private practices) has access to a set list of journals electronically?

21.. Are formal conferences, such as clinicopathologic conferences, journal clubs, or seminars held on a weekly basis?

Yes      No

    

Comments:

22. Please provide a description of the conferences, etc., that are provided and the typical schedule. **NOTE:** Per Section D.2.d.1 of the CM, a minimum of 80 hours over three years in journal club is required for each resident.

The following are held weekly at 7:30-8:30 AM, Wednesday-Friday: board review (Internal medicine topics), journal club, and morbidity&mortality (or similar case discussion) rounds. Each is one hour long and attended by all SAIM residents and clinicians. The subject for each is at the discretion of the presenter. Each resident and clinician presents

at least a total of 6 of these in combination per year. Presentations by house officers from the teaching hospital (all specialties) are held once weekly at 7:30-8:30 AM on Tuesday (usually 2 presentations/day), each SAIM resident gives two of these formal presentations/year.

23. Is the resident required to give one or more formal presentations at a conference or in an educational setting on a yearly basis?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments: Each residents gives 2 formal seminars annually. Residents in their second and third year give didactic lectures (usually 1) to VM3 students. Residents also are asked to give presentations to the various student clubs at the CVM and usually give 2-3 over the course of the residency (some do more).

24. How many major veterinary medical or medical meetings is each resident able to or expected to attend during his/her training program?

Program length	None	One	Two	> Two
Option 1:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Option 2:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: Expected to attend ACVIM Forum in year 2 and 3. Encouraged to attend some other conference/forum in year 1, such as VCS, VECCS, or similar.

25. Does the training program require a research project? Please indicate the number of research projects required.

Program length	Yes	No	Optional	Number
Option 1:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1
Option 2:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Comments:

26.. Are one or more publications required as part of the training program?

Program length	Yes	No	Number
Option 1:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1
Option 2:	<input type="checkbox"/>	<input type="checkbox"/>	

Comments:

27. Does each resident in your program meet at least twice yearly with their Resident Advisor to evaluate the resident's performance, review their progress in the program, and assess whether or not their training program is proceeding as described in this document?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

Is a dated written summary of this evaluation recorded?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

28. Is this training program part of a combined program designed to provide training in Small Animal Internal Medicine as well as in another ACVIM Specialty or non-ACVIM specialty college?

Yes	No
<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, please list the second specialty and describe in detail how the requirements of the Small Animal Internal Medicine Specialty are met separately from those of the second specialty. This should include a breakdown (by week) of training time to be counted toward each specialty.

Second specialty:	
Description	

29. Please provide the structure of the training program to include (but not limited to): the length and number of clinical rotations per year; distribution of time allocated for research, writing, exam preparation, other scholarly activity, and vacation; and distribution of time allocated to out-rotations if this is a multi-site program.

Please refer to the CM (Section 9.F) for specific details. The following table is provided as an example. NOTE: a detailed description defining the individual time requirements would be acceptable in addition to the table.

Example:

	<i>Year 1</i> <i># Weeks</i>	<i>Year 2</i> <i># Weeks</i>	<i>Year 3</i> <i># Weeks</i>	<i>Total #</i> <i>Weeks</i>	<i>Training On</i> <i>Site or Off</i> <i>Site</i>
<b>Internal Medicine, Direct Diplomate Supervised (Diplomates listed in number 9), Minimum of 68 weeks</b>					
Directly Supervised	23	23	23	69	On site
<b>Additional Diplomate Supervised Rotations (Diplomates listed in number 10), Minimum of 16 weeks</b>					
Internal Medicine	3	4	1	8	On site
Cardiology	2		2	4	On site
Neurology	2	2		4	On site
Oncology	2		2	4	On site
<b>Additional Direct or Indirectly Supervised Rotations</b>					
Internal Medicine, Indirectly Supervised	8	8	8	24	On site
Additional Clinical Rotations: Please specify in comment section	2	2	2	6	On site
Electives*	1	1	1	3	Off site
<b>Diagnostic Imaging</b>					
Radiology		1		1	On site
Ultrasound	1			1	On site
<b>Pathology</b>					
Clinical Pathology		1		1	Off site
Anatomical Pathology					
<b>Additional Rotations</b>					
Project/Studying/Writing	5	7	10	22	On site
Meeting	1	1	1	3	On/Off site
Vacation	2	2	2	6	Off site
<b>Total</b>	<b>52</b>	<b>52</b>	<b>52</b>	<b>156</b>	
<i>* Electives can be 0-3 weeks. If unavailable, will default to directly supervised internal medicine</i>					

Please note that this table is for recording the number of weeks and/or hours that the resident will spend on the rotations/services for each year that will satisfy the CM requirements. The number for each year should add up to 52

weeks. It is understood that each resident's program will differ with regard to which year a given rotation is completed; the table should summarize the rotations in which residents in your program will participate. The CM specifies that the program outlined in this program renewal form becomes the requirements that a resident must fulfill to complete the training program. Please see CM section 4.F.2 "Once a program has been approved, even if its requirements exceed the minimum requirements as published in the CM, the requirements specified in the program description have become the official requirements for completion of the residency. Neither a candidate nor a Program Director may retroactively petition for successful completion of a residency that has met the minimum requirements of the CM if they have left the program but have not completed all requirements of the previously approved program."

**PLEASE CHECK YOUR MATH**

	<i>Year 1</i> # Weeks	<i>Year 2</i> # Weeks	<i>Year 3</i> # Weeks	<i>Total #</i> <i>Weeks</i>	<i>Training On</i> <i>Site or Off</i> <i>Site</i>
<b>Internal Medicine, Direct Diplomate Supervised (Diplomates listed in number 9), Minimum of 68 weeks</b>					
Directly Supervised	33	29	28	90	On site
<b>Additional Diplomate Supervised Rotations (Diplomates listed in number 10), Minimum of 16 weeks</b>					
Internal Medicine					
Cardiology	4	4	4	12	On site
Neurology					
Oncology	4	4	4	12	On site
<b>Additional Direct or Indirectly Supervised Rotations</b>					
Internal Medicine, Indirectly Supervised					
Additional Clinical Rotations: Please specify in comment section					
Electives*		2		2	On site
<b>Diagnostic Imaging</b>					
Radiology		1		1	On site
Ultrasound			1	1	On site
<b>Pathology</b>					
Clinical Pathology		1		1	On site
Anatomical Pathology					
<b>Additional Rotations</b>					
Project/Studying/Writing	8	8	12	28	On site
Meeting	1	1	1	3	Off site
Vacation	2	2	2	6	Off site
<b>Total</b>	<b>52</b>	<b>52</b>	<b>52</b>	<b>156</b>	
<i>* Electives can be 0-3 weeks. If unavailable, will default to directly supervised internal medicine</i>					

NOTE: a detailed description defining the individual time requirements would be acceptable here in addition to the table:

Comments:

Residents can use the elective time in the second year and Project/Study/Writing time to also do additional time in those or other rotations on-site or use that time for off-site rotations in neurology, interventional radiology, etc... We have allowed Residents with specific interests (clinical or research) to reduce their 91 weeks of Directly Supervised time by up to 2 weeks if they will be doing off-site training with a boarded specialist or PhD researcher in their area of interest.

30. Is there any additional pertinent information that the Residency Training Committee should consider in its evaluation of this Training Program?

       Yes             No

<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Comments:

**Please note, any Program Director or Candidate that significantly changes or alters this Residency Training Program before completion must notify ACVIM, in writing, before the changes are made to ensure that the proposed changes are approved.**

Significant changes could include, but are not limited to:

- transferring from one program to another
- alterations in program duration
- switching to a 'dual board' program
- enrolling in an institutional graduate program
- change of Program Director or Resident Advisor

**As Program Director, I verify that the above information is an accurate reflection of this Residency Training Program.**

Per the Certification Manual, each year, the Program Director must certify to the RTC/ RTCC and ACVIM, in writing, that they have read the ACVIM Certification Manual and understands their role in residency training.

**Checking this box is an indication I have read the ACVIM Certification Manual and understand my role in Residency Training Program.**